

Minutes of Littlemore Parish Council Finance and General-Purpose Committee meeting held at Edith Kempson House on Thursday 30th July 2026.

Present: Parish Councillors Smowton and Willis.

Members of the Public: 0

Meeting opened: 19.00

FG 27/26 Chair welcomed all to the meeting.

FG 28/26 Apologies for absence – Cllr Hancock and Cllr George sent their apologies. Clerk on leave.

FG 29/26 Declarations of Interest – No Interest were declared.

FG 30/26 Minutes of Previous Meeting held on Thursday 25th June 2026.

NOTED as a true record.

FG 31/26 Clerk's Report

To receive an update on:

- Bank accounts and credit card
- Actions being taken to include all employees in Local Government Pension Scheme.

NOTED by the committee.

FG 32/26 Bank Balances

To review the balances as of 17th July 2026:

Unity Trust Current Account	£19,386.25	
Unity Trust Deposit Account	£797.54	
Lloyds Community Account	£303.10	*As of 01 July 2026
CCLA	£509,110.74	*As of 30 June 2026
National Saving & Investment	£583.78	
	£530,298.58	

NOTED by the committee. ACTION Clerk to commence process to close the National Saving and Investment Account and recover funds.

FG 33/26 Receipts Report

To note the following receipts up to 24th July 2026

- CCLA Interest (June) £1,635.20
- Unity Trust (Transfer from CCLA) £20,000.00

NOTED by the committee.

FG 34/26 Payments Report

The Committee noted the following payments up to up to the 24th July 2026:

Harlequin	Oxford Road recreation play ground paths	£1,795.50
Cloudy IT	Yearly support	£204.40
Nolan Oils	Diesel	£962.94
Castle Water	Water bill	£43.04
ODS	Waste collection	£55.80
SLCC	Course Fees for Clerk (Introduction to Local Council Administration (ILCA))	£168.00
OALC	Roles and Responsibilities Course for Clerk	£150.00
Jenks	Tree surgery for Oxford Road Rec.	£2,520.00
OALC	Talking Tables	£48.00
OALC	Talking Tables / Code of Conduct	£90.00
OALC	Talking Tables	£ 48.00

NOTED by the committee and requested that all invoices be attached to the agenda in future.

FG 35/26 Payments Awaiting Approval

The Committee noted the following payments awaiting approval:

Harlequin	Playground	£7,794.27
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Committee understands this item was approved by Full Council, so no approval necessary by this committee. Nonetheless it would approve if it were required.

FG 36/26 Budget Monitoring Report.

The Committee noted the Expenditure v Budget and Income v Budget up to 23rd July 2026.

ACTION Clerk to provide number of hours supply maintenance staff members is being brought in and for what purpose.

FG 37/26 Reserves

To receive an update on LPC's reserves.

TOTAL RESERVES	
Section 106	£4,316.27
CIL Money	£288,697.66
CCLA Unallocated Funds	£216,096.81
TOTAL	£509,110.74

NOTED by the committee. Discussion on CIL accounting and finding a more intuitive formatting of how and when different tranches of CIL are consumed if possible. It is also note that a May-26 tranche is expected. Clarity should also be sought on whether the Neighbourhood Plan being made means the parish now receive 25% of this tranche, or whether it remains at 15% (the non-neighbourhood-plan rate) because the CIL was incurred before the neighbourhood plan.

ACTION Clerk to annotate the various Harlequin payments in CIL accounting to distinguish the purpose of the payments and the date paid out. Clerk to also seek clarification on when next tranche of funding can be expected and if an uplift to 25% will be applied.

FG 38/26 Date of Next Meeting Thursday 17th September 2026 7pm.

Signed:

Cllr Chris Smowton. Chair.

Date: