



**Littlemore Parish Council**

c/o 8 Nicholas Avenue, Old Marston, Oxford OX3 0RN

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To: All members of Littlemore Parish Council – Cllrs Peter George (Chair), Sadiea Mustafa-Awan (Vice Chair), Lynne Davies, Michael Evans, Dorian Hancock, David Henwood, Adrian Kowalski, Aga Mackowska, Anna Railton, Alexander Singleton, Chris Smowton, Anne Stares, Peter White and Maggie Willis.

You are hereby summoned to attend the Parish Council meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore, OX4 4QB on **Tuesday 9<sup>th</sup> June 2026** at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Yours sincerely

Tim Cann.

(CiLCA Qualified)

Acting Parish Clerk

Issue Date: Wednesday 3<sup>rd</sup> June 2026

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## **Protocol for Parish Council & Committee meetings.**

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the Parish Council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.
- No member of the public or press shall speak for more than 3 minutes unless the Chair so declares and the total time for public participation is 10 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the Chair.
- A record of public participation may be included in the Minutes and, if any action(s) required, will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
- A person, including Councillors, shall raise their hand when requesting to speak.
- A person, including Councillors, who speaks at a meeting shall direct his comments to the Chair of the meeting.
- Only one person, or Councillor, is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking.
- A person, or Councillor, shall not interrupt or talk over a person speaking.

## **Agenda**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

**FC 23/26 Chair's Welcome.**

**FC 24/26 Apologies for absence.**

**FC 25/26 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

**FC 26/26 Minutes of Previous Meeting**

To receive and approve as correct record the minutes of the Full Council meeting held on Tuesday 12th May 2026.

**FC 27/26 Reports from County & City Councillors:**

**FC 28/26 Report from Thames Valley Police:**

**FC 29/26 Announcement of Clerk & RFO and funding:**

**FC 30/26 Finance and General Purposes Committee**

To review and comment on the Finance and General Purposes Committee Thursday 28<sup>th</sup> May 2026 where the following items were resolved:

**FC 31/26 . Large Funding Policy & Procedure Working Group:** To review proposal from Cllrs Railton & Mustafa-Awan to formalise large funding policy & procedures.

**FC 32/26 Planning**

To review and comment on current planning applications:

- **26/01199/LBS – Minchery Farm Club, Minchery Farm** – External & internal alterations to include, removal of modern fittings, fixtures and partitions; the stripping back of incompatible modern finishes; urgent repair work to improve the weather tightness and ventilation of the building; and targeted structural opening-up works.
- [26/01199/LBC | External and internal alterations to include, removal of modern fittings, fixtures, and partitions; the stripping back of incompatible modern finishes; urgent repair works to improve the weather-tightness and](#)

[ventilation of the building; and targeted structural opening-up works. | Minchery Farm Club Minchery Farm Lane Oxford Oxfordshire](#)

- **26/01076/CEU – 32 Oxford Road** – Application to certify that the existing House of Multiple-Occupancy (Use Class C4) is lawful development.
- [26/01076/CEU | Application to certify that the existing House in Multiple Occupation \(Use Class C4\) is lawful development. | 32 Oxford Road Littlemore Oxford Oxfordshire OX4 4PE](#)
- **26/00886/FUL – Scout Headquarters** – Erection of a single storey rear outbuilding for use as storage.
- [26/00886/FUL | Erection of a single storey rear outbuilding for use as storage. | Scout Headquarters 13 Fairlie Road Oxford Oxfordshire OX4 3SW](#)

**Planning Applications Awaiting Decisions:**

- **25/03412/FUL – The Chapel, 3 Armstrong Road.**
- **26/00221/FUL – 2 Eastern Avenue**
- **26/00266/FUL – Plot 23-26 Oxford Science Park, Grenoble Road**
- **26/00614/FUL – 31 Bodley Road**
- **25/01546/FUL – 8 Lanham Way**

**Decisions:**

- **MW.0002/26 – Sewage Treatment Works. – APPROVED.**
- **26/00386/FUL – 17 Swinbourne Road – APPROVED.**
- **26/00723/FUL – 5 Swinbourne Road – APPROVED.**

**Consultations: NONE.**

**FC 33/26 Oxford Road Recreation Ground Play Equipment Update:**

To review and approve which pathing surfacing Council wish.

**FC 34/26 Littlemore Fun Day 2027:** To review and accept the Working Group members and Terms of Reference.

**FC 35/26 Rose Hill Youth Football Club Use of Oxford Road Recreation Ground:**

To review and approve the proposed Agreement for terms of use under a 1 season trial beginning September 2026.

**FC 36/26 Oxford Road Recreation Ground Traders Agreement:**

To review and approve a proposed framework Traders Agreement for sale of food and beverages in the park.

**FC 37/26 Members Reports on Outside Bodies meetings**

**FC 38/26 Clerk's Report:**

To receive an update on actions by the clerk.

**FC 39/26 Information Sharing:** (Please note this is for the sharing of information. No actions can be taken by the council on any item that may come up.)

- OALC Newsletter – already forwarded to all councillors.

**FC 40/26 Date of Next Meeting:** Tuesday 7<sup>th</sup> July 2026 7pm in Littlemore Village Hall.