

# Minutes of Littlemore Parish Council Finance and General-Purpose Committee meeting held at Edith Kempson House on Thursday 26<sup>th</sup> February 2026.

**Present:** Parish Councillors Smowton, Aldridge, Hancock and Willis.

**In attendance:** Tim Cann (Acting Clerk)

**Members of the Public:** 0

**Meeting opened:** 19.00

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**FG 102/25 Chair welcomed all to the meeting.**

**FG 103/25 Apologies for absence** – There were no apologies received.

**FG 104/25 Declarations of Interest** – Cllr Willis declared on interest in FG 113/25 being a trustee of the Littlemore Village Hall.

**FG 105/25 Minutes of Previous Meeting held on Thursday 29<sup>th</sup> January 2026**

Resolution to approve the minutes was deferred.

**FG 106/25 Clerk's Report**

To receive an update on:

- **Lloyds Credit Card:** The Clerk had sent information on the Unity Trust Credit Card with the agenda. It was RESOLVED that, subject to cost, the Clerk will proceed in getting credit cards. Once completed Cllr Willis, as main contact, will close Lloyd's account.
- **Little Park Tree Survey:** The Clerk confirmed he had received the tender and will be going out to tender.
- **Wooden Bus Shelter opposite catholic church:** It had been asked if a seat could be installed. Needs to clarify ownership.
- **Vehicle Insurance Renewal:** The Clerk confirmed that this has been renewed.
- **CloudyIT Contract Renewal:** It was RESOLVED that Cllr Smowton will review the tenders.
- **NS&I:** Clerk to clarify who the actual signatures are.
- **EE Renewal:** Cllr Smowton to review contract.

**FG 107/25 Bank Balances**

To review the balances as of 20<sup>th</sup> February 2026:

Unity Trust Current Account	9,638.41	
Unity Trust Deposit Account	15,683.67	2.10%
Lloyds Community Account	£628.88	
CCLA	570,702.45	
National Saving & Investment	583.78	
	£597,237.19	

**FG 108/25 Receipts Report**

The Committee noted the following receipts up to 20<sup>th</sup> February 2026

- Howes Percival LLP (Herschel Crescent Seats) 3,076.10
- CCLA Interest 1,834.78

### **FG 109/25 Payments Report**

To be aware of the following payments up to the 20<sup>th</sup> February 2026:

- ODS (Waste Management Charge) 55.36
- CloudyIT (IT Charge) 161.64
- EE (DD) 34.16
- British Gas (DD – Electric) 89.33
- Castle Water (DD) 22.75
- 28<sup>th</sup> Oxford Scout Group (Grant Funding)  
(APPLICATION SENT MARCH 2024/25) 500.00
- NALC (Training – TC) 42.00
- NALC (Conference – PG) 102.00
- Fine Print (LL- Printing) 247.00
- BJP Insurance (Vehicle Insurance) 597.12

### **FG 110/25 Payments Awaiting Approval**

- The Big Mower Company (Machinery Service) 1,199.49
- Blue Monkey Trees (Oxford Road Recreation Ground) 3,720.00
- Harlequin (Second Payment) 41,086.21

### **FG 111/25 Budget Monitoring Report**

The committee reviewed the Expenditure v Budget and Income v Budget up to 20<sup>th</sup> February 2026

### **FG 112/25 Reserves**

The Committee reviewed the reserves.

### **FG 113/25 Grant Applications:**

- Littlemore Rugby Club: Resolved to award grant funding of £500.00
- Thompson Terrace Allotments Association: Resolved to award grant funding of £500.00
- An individual had applied for grant funding. It was RESOLVED the Clerk respond by asking the Scout Group to apply.

Cllr Willis gave a resume of the Littlemore Village Hall grant request, answered any questions and left the meeting. (20:35)

- Littlemore Village Hall: It was RESOLVED to award grant funding of £500.00.
- Littlemore Village Hall Funding Request: Due to such a large amount being asked for the committee could only give a recommendation to full council. After some discussion it was RESOLVED that a recommendation be put to full council to give serious consideration to this request.

**FG 114/25 Items of an urgent nature brought to the Clerk's attention, since the agenda was set. The Clerk must be informed before the start of the meeting for any item to be considered.**

- NONE

**FC 115/25 Date of Next Meeting Thursday 26<sup>th</sup> March 2026 7pm**

**CLOSED: 20.55**