

# Minutes of the Littlemore Parish Council Finance and General-Purpose Committee meeting held at Edith Kempson House on Thursday 25<sup>th</sup> September 2025.

**Present:** Chris Smowton (Chair), Maggie Willis (MW) and Dorian Hancock (DH).

**In attendance:** Tim Cann (Acting Clerk)

**Members of the Public:** 0

**Meeting opened:** 19.00

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## FG 47/25 Chair's Welcome

The Chair welcomed everyone to the meeting.

## FG 48/25 Apologies for absence

Cllr Hancock – unwell.

## FG 49/25 Declarations of Interest

NONE.

## FG 50/25 Minutes of Previous Meeting held on Thursday 31<sup>st</sup> July 2025

It was RESOLVED the minutes are a correct record.

## FG 51/25 Clerk's Report

- Clerk to chase harlequin re Titan.
- Clerk to get 5,000 A5 bus fliers printed.
- Tractor wheel needed repairing, groundmen have obtained the part and Brian has fitted.

## FG 52/25 Bank Balances

The Committee reviewed the balances as of 27<sup>th</sup> September 2025

Unity Trust Current Account	8,204.01
Unity Trust Deposit Account	578.73
Lloyds Community Account	£404.26 *(as at 16 <sup>th</sup> September)
CCLA	600,964.98 *(as at 1 <sup>st</sup> September)
Lloyds Business Card	
National Saving & Investment	583.78
	£610,735.76 *a(+/- Lloyds Business Card)

## FG 53/25 Receipts Report

The meeting noted the following receipts up to 27<sup>th</sup> September 2025

- Oxford City Council (CIL Payment) £246,415.70
- Interest on Unity Trust Deposit Account 13.75

## FG 54/25 Payments Report

It was RESOLVED to approve the following list of payments:

- Transfer from Deposit A/C to Current A/c 4,000.00
- ODS 54.98

• Cloudy Group (DD)	161.64
• Adventure Plus (Fun Day)	87.00
• Edmead Electrical (Workshop Repair)	155.00
• EE (DD - July)	34.16
• Fine Print (LL)	251.00
• British Gas (DD - July)	68.45
• Castle Water(DD - August)	16.09
• OALC (Training)	72.00
• Play Inspection (Annual Safety Report)	324.00
• Transfer from Deposit to Current A/c)	2,000.00
• ODS (DD )	33.44
• CloudyIT (DD)	161.64
• CCLA (Transfer from CCLA to Unity Current)	10,000.00
• OCVA (Membership)	30.00
• Adventure Plus (Fun Day)	348.00
• Outdoor Academy (Fun Day)	1,050.00
• Littlemore Community Centre (Room Hire)	120.00
• CSN Builders (Removal of Water Tank & System)	380.00
• EE (DD – August)	34.16
• Safety & Medical (Fun Day)	560.00
• OPA (Fun Day)	105.00
• Tuli Ltd (Fun Day)	522.00
• Fine Print (LL)	251.00
• British Gas (DD)	66.70
• Castle Water (DD)	44.57
• Funtimebounce (Fun Day)	1,146.00

Action Point: Clerk to check electric charges & online access for British gas & castle water.

#### **FG 55/25 Payments Awaiting Approval**

It was RESOLVED to pay:

• Oliver Lanpower Ltd (Mower part)	49.20
• ODS (DD – August)	77.27

#### **FG 56/25 Budget Monitoring Report**

The committee noted the Expenditure v Budget and Income v Budget reports.

#### **FG 57/25 Reserves**

The committee reviewed the report.

**FG 58/25 Items of an urgent nature brought to the Clerk's attention, since the agenda was set. The Clerk must be informed before the start of the meeting for any item to be considered.**

- **NONE.**

**FC 59/25 Date of Next Meeting Thursday 27<sup>th</sup> November 2025**

To agree the date of the next meeting.

Meeting closed: 19:52

**Signed:**

**Cllr Chris Smowton. Chair.**

**Date:**