

**Littlemore Parish Council**

c/o 8 Nicholas Avenue, Old Marston, Oxford OX3 0RN  
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: All members of Littlemore Parish Council Finance and General-Purpose Committee – Chris Smowton (Chair), Susie Aldridge, Dorian Hancock, Sadiea Mustafa-Awan, and Maggie Willis.

You are hereby summoned to attend the Finance and General-Purpose Committee meeting to be held at **Edith Kempson House, Chapel Lane, Littlemore, Oxford OX4 4QB** on **Thursday 27<sup>th</sup> November 2025 at 7pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Yours sincerely

Tim Cann

Acting Clerk

Issue Date: Saturday 23<sup>rd</sup> November 2025

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**Agenda**

**PUBLIC:**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

**FG 074/25 Chair’s Welcome:**

**FG 075/25 Apologies for absence**

Apologies received by the Chair will be recorded and it will be for the Committee to decide whether to approve a member’s reason for absence.

**FG 076/25 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

**FG 077/25 Notes of Previous inquorate meeting on Thursday 30<sup>th</sup> October 2025 (Page 3) and Minutes of the previous meeting of Thursday 30<sup>th</sup> September 2025 (Page 5)**

**FG 078/25 Clerk’s Report**

To receive an update on:

- Clerk now has online access to British Gas and Castle Water
- Clerk has emailed reminders to various organisations regarding grants.
- RE-ONLINE BUS INFORMATION BOARD CHARGE

**FG 079/25 Bank Balances**

To review the balances as of 22<sup>nd</sup> November 2025:

Unity Trust Current Account                      89,708.31

Unity Trust Deposit Account	20,594.83
Lloyds Community Account	£806.67
CCLA	595,027.46
Lloyds Business Card	
National Saving & Investment	583.78
	£706,721.05

### **FG 080/25 Receipts Report**

To note the following receipts up to 20<sup>th</sup> November 2025

- Oxford City Council (CiL Money) 73,043.22

### **FG 081/25 Payments Report**

To be aware of the following payments up to the 20<sup>th</sup> November 2025:

- OPA (Fun Day) 68.00
- ODS (Waste- DD) 54.98
- CloudyIT (DD) 161.64
- EE (DD – October) 34.16
- British Gas (DD) 76.45
- ODS (Oxford Road Tree Survey) 324.00
- Littlemore Community Centre )Hall Hire) 72.00
- Fine Print (LL – Printing) 251.00
- Play Inspection (Quarterly review) 324.00

### **FG 082/25 Payments Awaiting Approval**

To approve the following payment:

- NONE

### **FG 083/25 Budget Monitoring Report**

To review Expenditure v Budget and Income v Budget up to 31<sup>st</sup> October 2025

### **FG 084/25 Reserves (Page 9)**

To receive an update on LPC's reserves.

### **FG 085/25 Update on Lloyds Business & Community Account details:**

- Previously Cllr Willis had reported that Lloyds had changed the form needed to update details of the Community Account and Business account to the Clerk and the council official address.

**FG 086/25 Items of an urgent nature brought to the Clerk's attention, since the agenda was set. The Clerk must be informed before the start of the meeting for any item to be considered.**

### **FC 087/25 Date of Next Meeting Thursday 29<sup>th</sup> January 2026 7pm**

To agree the date of the next meeting.