

Littlemore Parish Council

25 Lambert Walk, Thame, Oxon, OX9 3DT

Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: All members of Littlemore Parish Council – Cllrs Peter George (Chair), Sadiea Mustafa-Awan (Vice Chair), Susie Aldridge, Lynne Davies, Michael Evans, Dorian Hancock, David Henwood, Adrian Kowalski, Sorchia Lanham, , Gabriele Santi, Alexander Singleton, Chris Smowton, Anne Stares and Maggie Willis.

You are hereby summoned to attend the Parish Council meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore, OX4 4QB on **Tuesday 11th March 2025** at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Yours sincerely

Tim Cann.

(CiLCA Qualified)

Acting Parish Clerk

Issue Date: Thursday 6th March 2025

Protocol for Parish Council & Committee meetings.

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the Parish Council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.
- No member of the public or press shall speak for more than 3 minutes unless the Chair so declares and the total time for public participation is 10 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the Chair.
- A record of public participation may be included in the Minutes and, if any action(s) required, will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
- A person, including Councillors, shall raise their hand when requesting to speak.
- A person, including Councillors, who speaks at a meeting shall direct his comments to the Chair of the meeting.
- Only one person, or Councillor, is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking.
- A person, or Councillor, shall not interrupt or talk over a person speaking.

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FC 178/24 Chair's Welcome

FC 179/24 Apologies for absence

Apologies received by the Chair will be recorded and it will be for the Committee to decide whether to approve a member's reason for absence.

FC 180/24 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

FC 181/24 Minutes of Previous Meeting (Annex A)

To receive and approve as correct record the minutes of the Full Council meeting held on Tuesday 11th February 2025.

FC 182/24 Finance and General Purposes Committee

To note the draft minutes of the F&GPC meeting held on Thursday 27th February 2025.

FC 183/24 Planning Committee (Annex C)

To note the draft meeting notes of the Planning Committee meeting held on Thursday 27th February 2025 and resolve any necessary actions.

FC 184/24 Oxford Road Park Event

To consider the event planned for Oxford Road Park.

FC 185/24 Clerk's Report:

To receive an update on actions by the clerk.

FC 186/24 Parks and Environment Committee:

To note the draft minutes of the Parks and Environment Committee meeting held on Tuesday 4th February 2025.

FC 187/24 Date of next Full Council Meeting

Tuesday 8th April at 7pm at Littlemore Village Hall.

FC 189/24 Items of an urgent nature brought to the Clerk's attention after the agenda was set:

- Harlequin Quote
- PLANNING CO-OPTION cs proposed dh SECONDED MW APPROVED.
- UNITY TRUST SIGNATORIES: MW WILL SEND TO TC.

FC 190/24 Information Sharing: (Please note this is for the sharing of information. No actions can be taken by the council on any item that may come up.

- OALC Newsletter – already forwarded to all councillors,
- TC CONTRACT END 31 MARCH PG THANKED TC COUNCIL AGREED.