



Littlemore Parish Council

c/o 8 Nicholas Avenue, Old Marston, Oxford OX3 0RN

Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: All members of Littlemore Parish Council – Cllrs Peter George (Chair), Sadiea Mustafa-Awan (Vice Chair), Susie Aldridge, Lynne Davies, Michael Evans, Dorian Hancock, David Henwood, Adrian Kowalski, Anna Railton, Gabriele Santi, Alexander Singleton, Chris Snowton, Anne Stares and Maggie Willis.

You are hereby summoned to attend the Parish Council meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore, OX4 4QB on **Tuesday 9th September 2025** at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Yours sincerely

Tim Cann.

(CiLCA Qualified)

Acting Parish Clerk

Issue Date: Wednesday 3rd September 2025



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Protocol for Parish Council & Committee meetings.

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the Parish Council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.
- No member of the public or press shall speak for more than 3 minutes unless the Chair so declares and the total time for public participation is 10 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the Chair.
- A record of public participation may be included in the Minutes and, if any action(s) required, will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
- A person, including Councillors, shall raise their hand when requesting to speak.
- A person, including Councillors, who speaks at a meeting shall direct his comments to the Chair of the meeting.
- Only one person, or Councillor, is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking.
- A person, or Councillor, shall not interrupt or talk over a person speaking.



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Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FC 50/25 Chair's Welcome

FC 51/25 Co-Option of two casual vacancies

FC 52/25 Apologies for absence

Apologies received by the Chair will be recorded and it will be for the Committee to decide whether to approve a member's reason for absence.

FC 53/25 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

FC 54/25 Minutes of Previous Meeting

To receive and approve as correct record the minutes of the Full Council meeting held on Tuesday 10th July 2025.

FC 55/25 Update on Neighbourhood Plan

FC56/25 Finance and General Purposes Committee

To review the minutes of the Finance & General-Purpose Committee held on Thursday 31st July 2025.

FC 57/25 Annual Governance and Accountability Return:

- The Clerk is still resolving issues.
- Various documentation requests have been asked for regarding the Oxford Road Recreation Ground lease procedure.

FC 58/25 Planning

To review and comment on current planning applications:

- **25/02109/FUL – 18 Denny Gardens** - Erection of a single storey rear extension.
- [25/02109/FUL | Erection of a single storey rear extension. | 18 Denny Gardens Oxford Oxfordshire OX4 4GQ](#)
- **25/02142/FUL – 38 Minchery Road** – Demolition of existing conservatory and front porch. Erection of a single storey lean-to rear extension with mono pitched roof. Erection of front porch.
- [25/02142/FUL | Demolition of existing conservatory and front porch. Erection of a single storey lean-to rear extension with mono pitched roof. Erection of front porch. | 38 Minchery Road Oxford Oxfordshire OX4 4LX](#)

Planning Applications Awaiting Decisions:

- **NONE**



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Decisions:

- 25/00736/FUL – 12 Pibley Fulong - REFUSED
- 25/00251/FUL – 12 Rahere Road – APPROVED
- 25/00989/FUL – 244 Herschel Crescent – APPROVED
- 25/01408/FUL – 15 Rahere Road – APPROVED
-

Railway Lane Site

Consultations:

- **CONSULTATION – Oxford (various locations) proposed parking restrictions**
Oxford City Council are writing to seek your views on the proposal to introduce new 'No Waiting at Any Time' parking restrictions in the form of double yellow lines in various roads within Oxford (see plans for specific locations). The proposals are being put forward following various complaints collated from members of the public, County & City Councillors, a local school, and also site observations carried out by Officers.
The proposals will help maintain and improve road safety in these roads, by making provision for a bus stop, preventing vehicles from parking too close to junctions and causing highway obstructions, thereby improving visibility, and making it easier for pedestrians to cross.
The proposed Traffic Regulation Orders are scheduled to be advertised in the Oxford Times newspaper today; Thursday 28th August 2025, and details are also available to view on the Councils consultation portal at the address below:
- https://letstalk.oxfordshire.gov.uk/oxford_parking2025

As stated on the notice, any objections or other representations on the proposal should be submitted by **Friday 26th September 2025**.

Note. parish & town councils and local Cllrs (County, District, Parish etc..) are all encouraged to use the information contained within & attached to this email to publicise the proposals locally amongst their residents as necessary.

FC 59/25 Oxford Road Park Play Day Event

To consider the event planned for Oxford Road Park Saturday 27th September 2025.

FC 60/25 Oxford Road Recreation Ground Play Equipment Update

FC 61/25 Herschel Crescent Recreation Ground Update:

FC 62/25 Clerk's Report:

To receive an update on actions by the clerk.

FC 63/25 Date of next Full Council Meeting

Tuesday 14th October at 7pm at Littlemore Village Hall.

FC 64/25 Items of an urgent nature brought to the Clerk's attention after the agenda was set:

FC 65/25 Information Sharing: (Please note this is for the sharing of information. No actions can be taken by the council on any item that may come up.

- OALC Newsletter – already forwarded to all councillors.

