

Minutes of the Littlemore Parish Council Full Council Meeting Held on Tuesday 8th July 2025 at Littlemore Village Hall

Present: Cllrs Peter George (Chair), Lynne Davies, David Henwood, Anna Railton, Anne Stares, Chris Smowton, Maggie Willis and Dorian Hancock.

In attendance: Tim Cann (Acting Clerk)

Members of the Public: 1

Meeting opened: 19.00

Public Forum No members of the public wished to speak.

FC 34/25 Chair's Welcome

The Chair welcomed everyone to the meeting.

FC 35/25 Apologies for absence

Parish Councillors Sadiea Mustafa-Awan – unwell, Michael Evans – working, Adrian Kowalski – working, Susie Aldridge - unwell.

FC 36/25 Declarations of Interest

There were no declarations of interest.

FC 37/25 Minutes of Previous Meeting

The Committee received and approved as a correct record the minutes of the Full Council meeting held on Tuesday 10th June 2025.

19:07 Cllr Stares arrived.

FC 38/25 Finance and General Purposes Committee

The council noted the committee did not meet on 26th June due to being inquorate.

FC 39/25 Annual Governance and Accountability Return:

- a. **AGAR:** It was RESOLVED the Chairman & Clerk sign the Governance section of the AGAR.
- b. **AGAR:** It was RESOLVED the Chairman and RFO sign the accountability section of the AGAR.

FC 40/25 Planning:

- **25/01408/FUL 15 Rahere Road** – Erection of a two-storey side and single storey rear extension. – Cllrs Henwood and Smowton are on the planning committee for the Oxford City Council. Cllr Henwood stated he would not be commenting or voting. **RESOLUTION – NO OBJECTION.**

Planning Applications Awaiting Decisions:

- **25/00736/FUL – 12 Pibley Furlong,**
- **25/00251/FUL – 12 Rahere Road**
- **25/00989/FUL – 244 Herschel Crescent**

Decisions:

- **25/00698/FUL – 27 Bodley Road – REFUSED**
- **25/00715/FUL – 15 Newman Road – APPROVED**
- **25/00966/FUL – 38 Herschel Crescent – REFUSED**

- **25/00619/VAR – Emmanuel Christian School, Sandford Road – APPROVED**

Consultations:

- Oxford City Council first draft Local Plan. It was noted that there are public events around Oxford.

FC 41/25 Oxford Road Park Play Day Event

Cllr Willis gave a resume of activity by the working group and advised that research has been done on the various activities for various age groups.

Approximate costing so far is £3,364.00

19:38 member of the public arrived.

Something to be put into Littlemore Local giving the date and venue, no definite activities booked so leave this out.

Cllr Willis is emailing details to the Clerk and councillors regarding event.

Finance & General-Purpose Committee need to review standing orders to ensure cash available on the day.

The council thanked Cllr Willis and working group for all the work done so far.

FC 42/25 Clerk's Report:

The Clerk advised:

- There is an overhanging branch on the Herschel Crescent Park which may impede the zip wire. The Clerk making a site visit.
- There is an overhanging branch on the boundary of Oxford Road Park. A resident has asked if it can be cut back. Clerk making a site visit.
- The 5-year electrical safety check has been organised for 15th July.

FC 43/25 Date of next Full Council Meeting

Tuesday 9th September at 19:00 at Littlemore Village Hall.

FC 44/25 Items of an urgent nature brought to the Clerk's attention after the agenda was set:

- **Neighbourhood Plan:** The Chair reported that Tony had not heard back from the examiner so not able to agree a final draft of the plan to go to referendum or set a date. An EGM may be needed for this.
- **OCVA:** Cllr Willis asked if the Council could become a member as it has a lot of information on grants etc. It was **RESOLVED** Littlemore Parish Council become members.

FC 45/25 Information Sharing: (Please note this is for the sharing of information. No actions can be taken by the council on any item that may come up.

- OALC Newsletter – already forwarded to all councillors,
- List of Committees, Working Groups & Outside Bodies Representatives.

FC 46/25 Closed session

To resolve, under Section 1, Paragraph 2 of the Public Bodies (Admissions to Meetings Act), that the public be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

CLOSED: 21:07