

Minutes of the Littlemore Parish Council Parks and Environment Committee at Edith Kempson House on Tuesday 1st April 2025

Present: Cllrs Anna Railton, Maggie Willis, Peter George, Sorchia Lanham and David Henwood.

In attendance: Tim Cann (Acting Clerk)

Members of the Public: 3

Meeting opened: 19.00

Public Forum:

A resident thanked the committee for the work already done on the Oxford Road Recreation Ground, obtaining the lease, giving long term security, etc. He also said he would like to understand where the proposals are regarding new play equipment and any holdups.

Another resident also thanked the committee for all the work already done in getting the security of a long lease but urged that the park is made into a pleasure to come to. For the committee to think big about redesigning the area.

Peter George thanked both residents for taking the time to come and speak at the meeting. He assured them that things might not move fast as they like but the committee and council as a whole want to make sure it is done right.

PEC 95/24 Election of Chair

Peter George proposed and Sorchia Lanham seconded – Anna Railton
Sorchia Lanham proposed and Peter George Seconded – Maggie Willis.
Anna Railton was elected as chair.

PEC 96/24 Chair's Welcome

The chair welcomed everyone.

PEC 97/24 Apologies for Absence

Michael Evans – away on business and Chris Smowton – work commitment.

PEC 98/24 Declarations of Interest

None.

PEC 99/24 Minutes of the previous meeting:

The Committee approved the minutes of the meeting on Tuesday 4th March as a correct record.

PEC 100/24 Little Park and Village Green

Little Park:

- It was advised that the waste bin needed securing to the ground.

- Anna Railton reported that approximately 100 hedge plants were planted.
- Peter George advised that the restoration on the artwork had been completed but needs reviewing to ensure satisfaction.

PEC 101/24 Anti-Social Behaviour and the Reduction of Crime and Vandalism

The clerk was reminded that he needed to contact the police for signs stating, 'DOGS NOT ALLOWED IN PLAY AREA' and to also contact the dog warden for signs.

PEC 102/24 Oxford Road Rec

Update on the actions from the previous meeting for the following:

- **Play Equipment Tender:**
- **Play Area Fence Extension:** Completed.
- **Park Lighting:**
- **Workshop Project:** Deferred as Michael Evans not present.
- **Bins and benches:** David Henwood reported that he had inspected the benches. One looked okay. Two near the play area needed painting. It was RESOLVED that David Henwood cost parts using green poli-wood. It was RESOLVED that three new picnic benches for Oxford Road Recreation Ground be purchased.
- **Outdoor Gym Equipment:** It was RESOLVED that Anna Railton and Maggie Willis work together on this project for the next agenda
- **Boundary wall issue:** Anna Railton reported that Chris Smowton had managed to find out that it was the owner of 37 Oxford Road responsibility. It was RESOLVED that Anna Railton forward details to the clerk for him to write. the responsibility of 37 Oxford Road.

PEC 103/24 Herschel Crescent Park:

PEC 104/24 Park Safety and Equipment Issues:

- Maggie Willis reported that she had emailed the acting clerk about purchasing the water bowser and pressure washer.
- Pentagon screwdriver parts M8, M10 and M12 were needed so the play equipment can be worked on properly.
- The current quarter safety report has not been circulated to the committee yet but Maggie Willis got a copy direct from the company and pulled out the medium risk items.
- It was RESOLVED that the basket/nest swing be taken out of use until repairs can be made. Clerk to get costing on replacement parts.
- The Clerk to send report to all committee members.

PEC 105/24 Date for next meeting

Tuesday 6th May 2025, at Edith Kempson House, Chapel Lane, at 7.00 pm.

PEC 103/24 Closed Session – Public left meeting: 20:57

To resolve, under Section 1, Paragraph 2 of the Public Bodies (Admissions to Meetings Act), that the public be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

PEC 103/24 Herschel Crescent Park:

Peter George proposed that, in principle, having reviewed the heads of terms the committee resolve to go ahead to have the heads of terms be converted into a legal document. Second, by David Henwood. RESOLVED unanimously.

Meeting Closed: 21:03

Signed as a true and accurate record:

Chair

Parks and Environment Committee