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**Members of Finance & General Purposes Committee:** Cllrs Susie Aldridge, Tiago Corais, Dorian Hancock, Sadiea Mustafa-Awan, Sue Stewart and Maggie Willis.

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on **Thursday 27<sup>th</sup> April 2023 at 7pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Sue Stewart, Chair, Finance & General Purposes Committee**

## **Agenda**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

### **FG 195/22 Chair's Welcome**

### **FG 196/22 Apologies for absence**

Apologies received by the Chair will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

### **FG 197/22 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### **FG 198/22 Minutes of previous Finance and General Purposes Committee meeting**

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 30<sup>th</sup> March 2023, which you can view on the Council's website here: [Minutes](#).

### **FG 199/22 Receipts Report**

To note two receipts since the last meeting: £94.26, Unity Trust Bank, deposit account quarterly interest; £45,862.00 Oxford City Council, 2023-24 precept first half.

**FG 200/22 Payments Report (Annex A)**

To ratify a list of payments for all accounts between 26<sup>th</sup> March and 22<sup>nd</sup> April 2023.

**FG 201/22 Reserves Report (Annex B - to follow)**

To agree recommendations for Full Council for all general, restricted and earmarked reserves for 2023-24.

**FG 202/22 Bank Balances (Annex C)**

To receive a report detailing the bank balances on all accounts at 22<sup>nd</sup> April 2023.

**FG 203/22 Payments awaiting approval**

To approve the payment below:

- £192.00, Oxfordshire Association of Local Councils, Roles and Responsibilities training for new Clerk and Cllr Milligan and any others that arrive in time to be placed before the meeting.

**FG 204/22 Neighbourhood Plan (Annexes Di and Dii)**

To consider a draft contract to employ a consultant to assist in the next stage of the preparation of a Neighbourhood Plan.

**FG 205/22 Audit**

To receive an update on the progress of the audits for 2021-22 and 2022-23.

**FG 206/22 Risk Assessment (Annex E – to follow)**

To review further the Council's financial risk assessment.

**FG 207/22 Asset Register (Annex F – to follow)**

To review further the Council's Asset Register.

**FG 208/22 Review of Internal Systems of Control**

To consider arrangements for Cllr Hancock to conduct a review of the Council's Internal Systems of Control for 2022-23.

**FG 209/22 Section 106 (Annex G)**

To consider progress on plans for the use of unspent money allocated to the Council by developers for specific purposes.

**FG 210/22 Community Infrastructure Levy**

To receive an update on possible future receipts by way of the Community Infrastructure Levy.

**FG 211/22 Bank Mandates**

To receive a progress report on changing the bank mandates for existing accounts.

**FG 212/22 Review of Investment Strategy (Annex H)**

To consider a report from the Responsible Financial Officer.

**FG 213/22 Financial Regulations**

To consider whether to recommend to Full Council any amendments to Financial Regulations.

**FG 214/22 Major spending**

To consider any proposals for spending between £2,000 and £7,500, and any recommendations to Full Council for spending over £7,500.

**FG 215/22 Virements**

To consider whether to recommend to Full Council any virements.

**FG 216/22 Date of next meeting**

To confirm the provisional date of the next meeting.

**FG 217/22 Agenda items for next meeting**

Motions to be submitted to the Chair at least seven working days before the next meeting.