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**Members of Finance & General Purposes Committee:** Cllrs Susie Aldridge, Tiago Corais, Dorian Hancock, Sadiea Mustafa-Awan, Sue Stewart and Maggie Willis.

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on **Thursday 30<sup>th</sup> March 2023 at 7pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Sue Stewart, Chair, Finance & General Purposes Committee**

## **Agenda**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

### **FG 172/22 Chair's Welcome**

### **FG 173/22 Apologies for absence**

Apologies received by the Chair will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

### **FG 174/22 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### **FG 175/22 Minutes of previous Finance and General Purposes Committee meeting (Annex A)**

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 23<sup>rd</sup> February 2023.

### **FG 176/22 Receipts Report**

To note the Council's two receipts since 1<sup>st</sup> February 2023: monthly interest of £1,039.78 and £1,014.80 on the Council's Public Sector Deposit Fund account.

**FG 177/22 Payments Report (Annex B)**

To ratify a list of Payments for all accounts between 19<sup>th</sup> February and 25<sup>th</sup> March 2023.

**FG 178/22 Reserves Report (Annex C)**

To receive a report of the Balances in all general, restricted and earmarked reserves at 25<sup>th</sup> March 2023.

**FG 179/22 Bank Balances (Annex D)**

To receive a report detailing the bank balances on all accounts at 25<sup>th</sup> March 2023.

**FG 180/22 Payments awaiting approval**

To approve any payments that arrive in time to be placed before the meeting.

**FG 181/22 Budget Monitoring Report (Confidential Annex E – to follow)**

To receive a report detailing receipts and payments against budget at 25<sup>th</sup> March 2023.

**FG 182/22 Internal Audit (Annex F)**

To receive an update on the programme of work to deal with the recommendations in the report of the Internal Auditor for 2021-22 and on the arrangements for the Internal Audit for 2022-23.

**FG 183/22 Risk Assessment (Annex G – to follow)**

To review further the Council's financial risk assessment.

**FG 184/22 Asset Register (Annex H – to follow)**

To review further the Council's Asset Register.

**FG 185/22 Review of Internal Systems of Control**

To consider arrangements for Cllr Hancock to conduct a review of the Council's Internal Systems of Control for 2022-23.

**FG 186/22 Section 106 (Annex I)**

To consider progress on plans for the use of unspent money allocated to the Council by developers for specific purposes.

**FG 187/22 Community Infrastructure Levy**

To receive an update on possible future receipts by way of the Community Infrastructure Levy.

**FG 188/22 Bank Mandates**

To receive a progress report on changing the bank mandates for existing accounts.

**FG 189/22 Review of Investment Strategy (Annex J)**

To consider a report from the Responsible Financial Officer.

**FG 190/22 Financial Regulations**

To consider whether to recommend to Full Council any amendments to Financial Regulations.

**FG 191/22 Major spending**

To consider any proposals for spending between £2,000 and £7,500, and any recommendations to Full Council for spending over £7,500.

**FG 192/22 Virements**

To consider whether to recommend to Full Council any virements.

**FG 193/22 Date of next meeting**

To confirm the date of the next meeting.

**FG 194/22 Agenda items for next meeting**

Motions to be submitted to the Chair at least seven working days before the next meeting.