

# Littlemore Parish Council

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**Members of Parish Council:** Cllrs Maggie Willis (Chair), Susie Aldridge, Tiago Corais, Michael Evans, Dorian Hancock, Sadiea Mustafa-Awan, Janice Pullen, Anna Railton, Anne Stares, Sue Stewart.

You are hereby summoned to attend a Full Parish Council Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on 14<sup>th</sup> February 2023 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Maggie Willis, Chair, Littlemore Parish Council**

## Agenda

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

### **FC 126/22 Chair's Welcome**

### **FC 127/22 Apologies for absence**

Apologies received will be recorded. It will be for Full Council to decide whether to approve a member's reason for absence.

### **FC 128/22 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

### **FC 129/22 Minutes of the last Full Council Meeting**

To receive and approve as correct record the minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> January 2023.

### **FC 130/22 Minutes of Council Committee Meetings**

To receive and note the draft minutes of the following Committee meetings:  
Finance & General Purposes on Thursday 26<sup>th</sup> January 2023  
Planning Committee on Thursday 26<sup>th</sup> January 2023

### **FC 131/22 Finance**

To receive a report from the Chairman of the Finance & General Purposes Committee.  
To agree virements as recommended by the Finance & General Purposes Committee.  
To receive an update on the program of work to deal with recommendations in the Internal Audit Report 2021-22.

### **FC 132/22 Chair's Update**

To receive a report from the Chairman on any items of note.

### **FC 133/22 Correspondence**

To consider the Council's response to any correspondence received.

**FC 134/22 Personnel**

To approve appointment of the new Clerk/RFO.

**FC 135/22 Small Grants**

To consider recommendation from Small Grants Working Group for change of use for £500 already awarded to Littlemore Village Hall.

**FC 136/22 Neighbourhood Plan**

To receive and approve the Terms of Reference for the Neighbourhood Plan Working Group.

To select and approve a consultant to advise on the work towards the Neighbourhood Plan.

To consider and approve funding to support the Neighbourhood Plan.

**FC 137/22 Trees**

To consider replacing dead trees in residential streets.

To consider planting a large tree at the Oxford Road end of Little Park.

To receive update on remedial work for trees in Oxford Road Recreation Field and Little Park.

**FC 138/22 Coronation Events.**

To consider any public events during the Coronation weekend, May 6th-8th 2023.

**FC 139/22 Transport & Connectivity**

To report outcomes of meeting with Cllr Andrew Gant, OCC Highways, on 27<sup>th</sup> January.

To provide an update on the work of the Transport & Connectivity Working Group.

**FC 140/22 Date of Annual Meeting**

To agree a date for the Annual Meeting.

**FC 141/22 Date of Next Meeting:**

Tuesday 14<sup>th</sup> March 2023