

Littlemore Parish Council
Sandford Lodge
24 Lawn Upton Close
Littlemore
OXFORD
OX4 4QF

Tel: 07377 682216

Email: clerk@littlemoreparishcouncil.gov.uk

Members of Finance & General Purposes Committee: Cllrs Susie Aldridge, Tiago Corais, Dorian Hancock, Sadiea Mustafa-Awan, Sue Stewart and Maggie Willis.

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on **Thursday 26th January 2023 at 7pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Sue Stewart, Chair, Finance & General Purposes Committee

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FG 124/22 Chair's Welcome

FG 125/22 Apologies for absence

Apologies received by the Chair will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

FG 126/22 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FG 127/22 Minutes of previous Finance and General Purposes Committee meeting (Annex A)

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 24th November 2022.

FG 128/22 Receipts Report (Annex B)

To receive a report of Receipts for all accounts for the month of December 2022.

FG 129/22 Payments Report (Annex C)

To ratify a list of Payments for all accounts between 20th November 2022 and 21st January 2023.

FG 130/22 Reserves Report (Annex D)

To receive a report of the Balances in all general, restricted and earmarked reserves at 21st January 2023.

FG 131/22 Bank Balances (Annex E)

To receive a report detailing the bank balances on all accounts at 21st January 2023.

FG 132/22 Payments awaiting approval

To approve the payments below:

- £205.74, Codrus Fire Detection Systems Ltd, workshop visit 3rd January 2023
- £353.84, Codrus Fire Detection Systems Ltd, workshop visit 5th January 2023
- £185.51, Viking, toner

and any others that arrive in time to be placed before the meeting.

FG 133/22 Budget Monitoring Report (Confidential Annex F)

To receive a report detailing receipts and payments against budget at 21st January 2023.

FG 134/22 Internal Audit 2021-22 (Annex G)

To receive an update on the programme of work to deal with the recommendations in the report of the Internal Auditor for 2021-22.

FG 135/22 Risk Assessment (Annex H)

To review further the Council's financial risk assessment.

FG 136/22 Section 106 (Annex I)

To consider progress on plans for the use of unspent money allocated to the Council by developers for specific purposes.

FG 137/22 Community Infrastructure Levy (Annex J)

To consider a report on plans for the use of unspent money received by the Council by way of the Community Infrastructure Levy.

FG 138/22 Bank Mandates

To receive a progress report on changing the bank mandates for all existing accounts and to consider whether to propose to Full Council any further changes to any of the bank mandates.

FG 139/22 Review of Investment Strategy (Annex K)

To consider a report from the Responsible Financial Officer.

FG 140/22 Asset Register

To receive an update on the review of the Council's Asset Register.

FG 141/22 Financial Regulations

To consider whether to recommend to Full Council any amendments to Financial Regulations.

FG 142/22 Major spending

To consider any proposals for spending between £2,000 and £7,500, and any recommendations to Full Council for spending over £7,500.

FG 143/22 Virements

To consider whether to recommend to Full Council any virements.

FG 144/22 Date of next meeting

To confirm the date of the next meeting.

FG 145/22 Agenda items for next meeting

Motions to be submitted to the Chair at least seven working days before the next meeting.