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**Members of Finance & General Purposes Committee:** Cllrs Susie Aldridge, Tiago Corais, Sue Stewart and Maggie Willis (Substitute: Michael Evans).

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Thursday 31<sup>st</sup> March 2022 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Sue Stewart, Chairwoman, Littlemore Parish Council**

### **Agenda**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

#### **FG 111/21 Chairwoman's Welcome**

#### **FG 112/21 Apologies for absence**

Apologies received by the Assistant Clerk will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

#### **FG 113/21 Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

#### **FG 114/21 Minutes of previous Finance and General Purposes Committee meeting (Annex A)**

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 24<sup>th</sup> February 2022.

#### **FG 115/21 Receipts Report for All Accounts between 20<sup>th</sup> February 2022 and 26<sup>th</sup> March 2022**

To approve/note Receipts report for all accounts since 20<sup>th</sup> February 2022.

**FG 116/21 Payments Report for All Accounts between 20<sup>th</sup> February 2022 and 26<sup>th</sup> March 2022 (Annex B)**

To approve/note Payments report for all accounts since 20<sup>th</sup> February 2022.

**FG 117/21 Reserves Report as at 26<sup>th</sup> March 2022 (Annexes C and C1)**

- a) To approve/note a report of the balances in all general, restricted and earmarked reserves (Annex C)
- b) To consider how to draw up plans to ensure Section 106 and Community Infrastructure Levy money is spent before the respective deadlines.
- c) To consider in the light of the above whether to recommend to Full Council the use of Community Infrastructure Levy money to cover the cost of electronic bus information signs
- d) To consider in the light of the above whether to recommend to Full Council use of Community Infrastructure Levy to fund the provision of new and replacement noticeboards
- e) To consider initial proposals from the Responsible Financial Officer regarding reserves for 2022-23 (Annex C1).

**FG 118/21 Bank Balances for All Accounts as at 26<sup>th</sup> March 2022 (Annex D)**

To approve/note a report detailing the bank balances on all accounts.

**FG 119/21 Budget monitoring report to 26<sup>th</sup> March 2022 (Annex E)**

To approve/note a report monitoring receipts and payments against the budget for 2022-23 up to 26<sup>th</sup> March 2022.

**FG 120/21 Investment Strategy (Annexes F, F1 and F2)**

To consider revised recommendations to put to Full Council now that the Council has access to its accounts with Lloyds Bank.

**FG 121/21 Bank Mandates**

To receive a progress report on changing the bank mandates for all accounts and to consider whether to propose to Full Council any further changes to any of the bank mandates.

**FG 122/21 Finance Report**

Responsible Financial Officer to provide financial report to committee.

**FG 123/21 Virements**

To consider whether to recommend any virements to Full Council.

**FG 124/21 Terms of Reference**

To consider any amendments to the Committee's current Terms of Reference.

**FG 125/21 Financial Regulations**

To consider whether to recommend to Full Council any amendment to Financial Regulations.

**FG 126/21 Date of next meeting**

To confirm the date of the next meeting.

**FG 127/21    Agenda items for next meeting**

Motions to be submitted to Assistant Clerk at least seven working days before next meeting.