

Littlemore Parish Council

Sandford Lodge, 24 Lawn Upton Close, Littlemore, OXFORD, OX4 4QF
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

Members of Parish Council: Cllrs Maggie Willis (Chair), Susie Aldridge, Peter Carter, Tiago Corais, Michael Evans, Dorian Hancock, David Henwood, Sadiea Mustafa-Awan, Michele Paule, Janice Pullen, Anna Railton, Anne Stares, Sue Stewart.

You are hereby summoned to attend a Full Parish Council Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Tuesday 8th November 2022 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Maggie Willis, Chair, Littlemore Parish Council

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FC 81/22 Chair's Welcome

FC 82/22 Apologies for absence

Apologies received by the Assistant Clerk will be recorded. It will be for full Council to decide whether or not to approve a member's reason for absence.

FC 83/22 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation procedure).

FC 84/22 Minutes of the last Full Council Meeting

To receive and approve as correct record the minutes of the Parish Council meeting held on Tuesday 11th October.

FC 85/22 Minutes of Council Committee Meetings

To receive and note the draft minutes of the following Committee meetings:
Finance and General Purposes Committee Thursday 27th October.
Planning Committee Thursday 27th October.

FC 86/22 Finance

- i) To receive a report from the Chairman of the Finance & General Purposes Committee.
- ii) To consider a proposal to allow all signatories on The Unity Trust current account to be able to view, create and authorise funds.

- iii) To receive a review of the Investment Strategy from the Responsible Finance Officer (RFO) to show the practical effect of the changes in hand to the way in which the Council keeps money.
- iv) To approve the transfer of £60,000 from the Unity Trust current account to the Public Sector Deposit Fund account.
- v) To approve any quotations and invoices received.

FC87/22 Draft Budget 2023-24

To receive reports from the Responsible Finance Officer (RFO) to explain the basis of the draft budget proposal, use of reserves and current uncertainties.

FC88/22 Update on appointment of new Clerk/RFO

- i) Report from Chairman on response to advertisement for the position of Clerk/RFO.
- ii) To consider a proposal from the Personnel Committee to increase the range of the starting salary on offer to SCP 24 – 29, (£16.16 - £18.40 per hour) dependant on skills, qualifications and experience, with full home working allowance and pension.
- iii) To consider a proposal to re-advertise this position on Daily Info, and OALC and LPC websites, with a new closing date.

FC 89/22 Chair's Update

To receive a report from the Chairman on any items of note.

FC 90/22 Correspondence

To consider the Council's response to any correspondence received.

FC 91/22 Small Grants

To consider a recommendation from the Small Grants Working Group to award £500 in relation to an application from Peeple for their Growing Minds – Littlemore project.

FC 92/22 LPC response to Oxford Local Plan 2040 preferred options consultation

To agree the LPC response to the Oxford Local Plan 2040 preferred options consultation for submission to the Planning Policy Team at Oxford City Council.

FC 93/22 Transport and Connectivity Working Group

To consider a proposal to have No Parking notices at the bus stop bay in Oxford Road.

FC 94/22 City Councillor Reports

To receive reports from Littlemore's Oxford City Councillors.

FC 95/22 Hearing Panel Decision Notice 0017352

To consider the recommendations of the Local Hearing Panel.

FC 96/22 Next Meetings

- i) To confirm the date of the next Full Council meeting on Tuesday December 13th.
- ii) To confirm the dates of the next Finance and General Purposes Committee meetings on Thursdays 24th November and 13th December.
- iii) To confirm the dates of the next two Planning Committee meetings.
- iv) Motions for Full Council to be submitted to the Assistant Clerk at least seven working days before next meeting.