

Littlemore Parish Council
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Members of Finance & General Purposes Committee: Cllrs Susie Aldridge, Tiago Corais, Sadiea Mustafa-Awan, Sue Stewart and Maggie Willis.

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Thursday 28th July 2022 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Sue Stewart, Chairwoman, Finance & General Purposes Committee

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FG 37/22 Chairwoman's Welcome

FG 38/22 Apologies for absence

Apologies received by the Assistant Clerk will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

FG 39/22 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FG 40/22 Minutes of previous Finance and General Purposes Committee meeting (Annex A)

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 30th June 2022.

FG 41/22 Receipts Report for All Accounts between 25th June and 23rd July 2022 (Annex B)

To receive a report of Receipts for all accounts since 25th June 2022.

FG 42/22 Payments Report for All Accounts between 25th June and 23rd July 2022 (Annex C)

To receive a report of Payments for all accounts since 25th June 2022. A written report is attached listing payments from the Council's Unity Trust Bank account.

FG 43/22 Reserves Report at 23rd July 2022 (Annex D)

To receive a report of the Balances in all general, restricted and earmarked reserves at 23rd July 2022.

FG 44/22 Bank Balances for All Accounts on 23rd July 2022 (Annex E)

To receive a report detailing the bank balances on all accounts.

FG 45/22 Accounting Statements 2021-22 (Annexes F and G)

To receive the unaudited Accounting Statements 2021-22 which must be approved by Full Council and the final monitoring report showing receipts and payments against the 2021-22 budget as amended.

FG 46/22 Bank Mandates

To receive a progress report on changing the bank mandates for all existing accounts and to consider whether to propose to Full Council any further changes to any of the bank mandates.

FG 47/22 Review of Internal Systems of Control

To agree to defer to the next meeting consideration of Cllr Aldridge's report following her review of the Council's Internal Systems of Control.

FG 48/22 Audit 2021-22

Responsible Financial Officer to update the committee regarding progress with the 2021-22 audit.

FG 49/22 Finance Report

Responsible Financial Officer to provide financial report to committee.

FG 50/22 Review of Investment Strategy (Annexes H and I)

To consider a report from the Responsible Financial Officer and an illustration of progress towards implementing its proposals.

FG 51/22 Financial Regulations

To consider whether to recommend to Full Council any amendments to Financial Regulations.

FG 52/22 Major spending

To consider any proposals for spending between £2,000 and £7,500, and any recommendations to Full Council for spending over £7,500.

FG 53/22 Virements

To consider whether to recommend to Full Council any virements.

FG 54/22 Date of next meeting

To confirm the date of the next meeting.

FG 55/22 Agenda items for next meeting

Motions to be submitted to Assistant Clerk at least seven working days before next meeting.