

Littlemore Parish Council

Sandford Lodge, 24 Lawn Upton Close, Littlemore, OXFORD, OX4 4QF
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Members of Parish Council: Cllrs Maggie Willis (Chair), Susie Aldridge, Tiago Corais, Michael Evans, David Henwood, Sadiea Mustafa-Awan, Michele Paule, Janice Pullen, Anna Railton, Sue Stewart.

You are hereby summoned to attend a Full Parish Council Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Tuesday 14th June 2022 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Maggie Willis, Chairman, Littlemore Parish Council

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FC 19/22 Chairman's Welcome

FC 20/22 Apologies for absence

Apologies received by the Assistant Clerk will be recorded and it will be for Full Council to decide whether to approve a member's reason for absence.

FC 21/22 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FC 22/22 Minutes of Annual Meeting of the Parish Council

To receive and approve as correct record the minutes of the Annual Meeting of the Parish Council held on Tuesday 10th May 2022.

FC 23/22 Standing Orders

To review, update and agree Standing Orders.

FC 24/22 Minutes of Council Committee Meetings

To receive and note the minutes of the following Committee meetings:

Finance Committee Thursday March 31st

Finance Committee Thursday April 28th

Planning Committee Thursday March 31st

Planning Committee Thursday April 28th

FC 25/22 Chairman's Update

Report from the Chairman on any Items of note including:

- (i) Organisational structure of the Parish Council
- (ii) Appointment of a Proper Officer or Proper Officers
- (iii) Revised Code of Conduct for Councillors
- (iv) Recent use of Herschel Crescent Recreation Field

FC 26/22 Assistant Clerk's Update

Report from the Assistant Clerk on any items of note.

FC 27/22 Correspondence

To decide on any response to correspondence received.

FC 28/22 Finance

- (i) To receive a verbal report from the Chairman of the Finance Committee.
- (ii) To agree arrangements for £150,000, (the amount in the restricted CIL reserve) to be deposited with the Public Sector Deposit Fund, in line with Investment Strategy.
- (iii) To agree the contract for the structural survey of the workshop to be signed by Cllr Stewart in the absence of a Clerk.
- (iv) To select and agree for contracts for Play Equipment Inspections & Fire Protection services to be signed and forwarded to the chosen contractors by the Chairman.
- (v) To note the increase in cost of diesel. To agree a new contract to be signed by the Chairman following new legislation prohibiting use of red diesel by local authorities for grass cutting.

FC 29/22 Littlemore Local

To receive an update from the Editor of Littlemore Local.

FC 30/22 Working Group Reports

To receive reports from Lead members of Working Groups:

- (i) **Community Engagement & Climate & Biodiversity**
- (ii) **Estates and Maintenance**
- (iii) **Transport and Connectivity**
- (iv) **Information Technology**

FC 31/22 Oxford County Council

To receive a report from Cllr Michelle Paule on activities at Oxfordshire County Council that affect Littlemore.

FC 32/22 Oxford City Council

To receive a report from Cllr Tiago Corais or Cllr Nadine Bely-Summers on activities at Oxford City Council that affect Littlemore.

FC 33/22 Operation London Bridge

To agree plans to mark this event.

FC 34/22 Date of next meetings

To confirm the dates of the next Full Council meeting and Working Group meetings.

FC 35/22 Agenda items for next meeting

Motions to be submitted to Assistant Clerk at least seven working days before next meeting.