

Littlemore Parish Council
Sandford Lodge
24 Lawn Upton Close
Littlemore
OXFORD
OX4 4QF

Tel: 07377 682216

Email: clerk@littlemoreparishcouncil.gov.uk

Members of Finance & General Purposes Committee: Cllrs Susie Aldridge, Tiago Corais, Sue Stewart and Maggie Willis (Substitute: Michael Evans).

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Thursday 28th April 2022 at 7pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Sue Stewart, Chairwoman, Littlemore Parish Council

Agenda

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

FG 128/21 Chairwoman's Welcome

FG 129/21 Apologies for absence

Apologies received by the Assistant Clerk will be recorded and it will be for Full Council to decide whether or not to approve a member's reason for absence.

FG 130/21 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FG 131/21 Minutes of previous Finance and General Purposes Committee meeting (Annex A)

To receive and approve as correct record the minutes of the Finance and General Purposes Committee meeting held on Thursday 31st March 2022.

FG 132/21 Receipts Report for All Accounts between 27th March and 23rd April 2022 (Annex B)

To approve/note Receipts report for all accounts since 27th March 2022.

FG 133/21 Payments Report for All Accounts between 27th March 2022 and 23rd April 2022 (Annex C)

To approve/note Payments report for all accounts since 27th March 2022.

FG 134/21 Reserves Report at 23rd April 2022 (Annex D)

- a) To approve/note a report of the balances in all general, restricted and earmarked reserves at the end of 2021-22 (Annex D)
- b) To consider further proposals regarding reserves for 2022-23 (Annex E).

FG 135/21 Bank Balances for All Accounts on 23rd April 2022 (Annex F)

To approve/note a report detailing the bank balances on all accounts.

FG 136/21 Provisional unaudited accounts 2021-22 (Annex G)

To approve/note provisional unaudited accounts for 2021-22.

FG 137/21 Bank Mandates

To receive a progress report on changing the bank mandates for all existing accounts, to approve a recommendation to the Council regarding the mandate for the proposed Public Sector Deposit Find account and to consider whether to propose to Full Council any further changes to any of the bank mandates.

FG 138/21 Audit 2021-22

Responsible Financial Officer to update the committee regarding progress with the 2021-22 audit.

FG 139/21 Finance Report

Responsible Financial Officer to provide financial report to committee.

FG 140/21 Community Engagement Survey (Annex H)

To consider the report of the Community Engagement Survey and possible recommendations to Full Council for spending, including use of Community Infrastructure Levy and Section 106 funds.

FG 141/21 Virements

To consider whether to recommend to Full Council any virements.

FG 142/21 Terms of Reference

To consider whether to recommend to Full Council any amendments to the Committee's current Terms of Reference (Annex H).

FG 143/21 Financial Regulations

To consider whether to recommend to Full Council any amendment to Financial Regulations.

FG 144/21 Date of next meeting

To confirm the date of the next meeting.

FG 145/21 Agenda items for next meeting

Motions to be submitted to Assistant Clerk at least seven working days before next meeting.