

**Littlemore Parish Council  
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Littlemore**

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**Members of Parish Council: Councillors Sue Stewart (Chairman), Susie Aldridge, Tiago Corais, Michael Evans, David Henwood, Michele Paule, Janice Pullen, Anna Railton and Maggie Willis**

Dear Councillor

You are hereby summoned to attend the **Full Parish Council Meeting** of **Littlemore Parish Council** to be held at **Littlemore Village Hall, Railway Lane OX4 4QB** on **Tuesday 12 April 2022** at **7.00 pm**. Members of the public and press are invited to attend.

**Sue Stewart**

**Cllr Sue Stewart, Chairman**

### **COVID 19 AWARENESS**

If you have had any of the main three symptoms of Coronavirus in the previous 14 days please DO NOT attend this meeting – high temperature, a new continuous cough or a loss or change to your sense of smell or taste.

Due to limited space the meeting will only be able to accept 4 members of the public/press.

**Date: 6 April 2022**

#### **AGENDA**

In Accordance with Standing Order 3 e-k members of the public may make representations, ask questions, and give evidence in respect of any item of business included in the agenda only. Time allocated shall not exceed 10 minutes. The public are welcome to stay and observe the rest of the meeting but will be unable to express views or ask questions.

**FC 56/22      Chairman's Welcome**

**FC 57/22      Apologies for Absence**

Apologies received by the Assistant Clerk will be recorded. The reason for absence must be accepted by the Council.

**FC 58/22      Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

Under the Localism Act 2011 (sections 26-37 and schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interest which is not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it. Should any member have a Disclosable Pecuniary Interest in an item on the agenda, the member may not participate in consideration of that item unless a dispensation has been requested in writing to the Clerk and granted by the Clerk on behalf of Council.

**FC 59/22 Resolved:** To approve the co-option of Sadiea Mustafa-Awan to the Council.

**FC 59/22 Minutes of Parish Council Meeting**

To receive and approve as a correct record the minutes of the Full Parish Council meeting held on Tuesday 8 March 2022 (see separate attachment)

**FC 60/22 Minutes of Council Committee Meetings**

To receive and note the minutes of following Committee meetings.

Finance Committee Thursday 24 February 2022 (attached)

Planning Committee Thursday 24 February 2022 (attached)

**FC 61/22 Assistant Clerk's Update**

Report from Assistant Clerk Daniela Harrison on any items of note.

**FC 62/22 Chairman's Update**

Report from the Chairman on any items of note.

**FC 63/22 Correspondence**

To decide on any response to correspondence received.

**FC 64/22 Littlemore Local**

To receive an update from the editor of the Littlemore Local.

**FC 65/22 Locality Support Officer & Community Response Team – OCC**

Members of the Locality Support and Community Response Team Hollie Tuckwell and Amy Smith are invited to provide a verbal or written report on work currently being undertaken in Littlemore.

**FC 66/22 Finance Update**

Receive a verbal update from the Chairman or a member of the Finance Committee on any financial matters outside of Committee authorisation.

**Resolved:** To accept the Finance & General Purposes Committee's recommendation to agree to an Investment Strategy (attached)

- a) That Full Council approves the draft Investment Strategy (see Annex)
- b) That Full Council instructs the Responsible Financial Officer to transfer £150,000 immediately from Unity Trust Bank to CCLA's Public Sector Deposit Fund
- c) That Full Council instructs the Responsible Financial Officer to arrange the closure of the Council's Lloyds Bank Business Instant Access Account and its National Savings Investment Account
- d) That F&GPC undertake a review of the need for the Lloyds Bank Business Cards and the Lloyds Bank Treasurers Account.

**Resolved:** To accept the policy document relating to an Investment Strategy (attached) and note the information on the Public Sector Deposit Fund/CCLA (attached)

**FC 67/22 Working Group Updates**

To receive reports from lead member of working parties:

Grants

Climate & Biodiversity

Transport & Connectivity

Information Technology

Community Engagement

**Resolved:** To call for volunteers to serve on a new Estates and Management working party

**Resolved:** To decide on changes to working parties before reappointment of members at the Annual General Meeting on 10 May

**FC 68/22 Report from Oxfordshire County Council**

Receive report from Cllr Michele Paule on activities at Oxfordshire County Council which affect Littlemore.

**FC 69/22 Receive Update from Oxford City Council**

Receive report from Cllr Tiago Corais or Cllr Nadine Bely-Summers on activities at Oxford City Council which affect Littlemore.

**FC 70/22 Annual Parish Meeting**

**Resolved:** To decide on a date and arrangements for the Annual Parish Meeting

**71/22: Queen's Platinum Jubilee**

**Resolved:** To discuss parish celebrations

**FC 72/22 Agenda items for next meeting**

**FC 73/22 Date of Next Meeting: Annual General Meeting Tuesday 10 May 2022**