

Littlemore Parish Council

% Sandford Lodge

24 Lawn Upton Close

Littlemore

Oxford OX4 4QF

Tel 07377 682216

Email: clerk@littlemoreparishcouncil.gov.uk

Members of Parish Council: Councillors Sue Stewart (Chairman), Susie Aldridge, Tiago Corais, Michael Evans, David Henwood, Michele Paule, Janice Pullen, Anna Railton and Maggie Willis

Dear Councillor

You are hereby summoned to attend the **Full Parish Council Meeting of Littlemore Parish Council** to be held at **Edith Kempson House, Chapel Lane, Littlemore OX4 4QB** on **Tuesday 8 March 2022 at 7.00 pm**. Members of the public and press are invited to attend.

Sue Stewart

Cllr Sue Stewart, Chairman

COVID 19 AWARENESS

If you have had any of the main three symptoms of Coronavirus in the previous 14 days please DO NOT attend this meeting – high temperature, a new continuous cough or a loss or change to your sense of smell or taste.

Due to limited space the meeting will only be able to accept 4 members of the public/press.

Date: 2 March 2022

AGENDA

In Accordance with Standing Order 3 e-k members of the public may make representations, ask questions, and give evidence in respect of any item of business included in the agenda only. Time allocated shall not exceed 10 minutes. The public are welcome to stay and observe the rest of the meeting but will be unable to express views or ask questions.

FC 38/22 Chairman's Welcome

FC 39/22 Apologies for Absence

Apologies received by the Assistant Clerk will be recorded. The reason for absence must be accepted by the Council.

FC 40/22 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

Under the Localism Act 2011 (sections 26-37 and schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interest which is not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

Should any member have a Disclosable Pecuniary Interest in an item on the agenda, the member may not participate in consideration of that item unless a dispensation has been requested in writing to the Clerk and granted by the Clerk on behalf of Council.

FC 41/22 Minutes of Parish Council Meeting

To receive and approve as a correct record the minutes of the Full Parish Council meeting held on Tuesday 11 January 2022 (see separate attachment)

FC 42/22 Minutes of Council Committee Meetings

To receive and note the minutes of following Committee meetings.

Finance Committee Thursday 27 January 2022

Planning Committee Thursday 27 January 2022 (to be sent separately)

To receive a presentation on the draft Oxford Local Plan 2040

FC 43/22 Assistant Clerk's Update

Report from Assistant Clerk Daniela Harrison on any items of note.

FC 44/22 Chairman's Update

Report from the Chairman on any items of note.

FC 45/22 Correspondence

To decide on any response to correspondence received.

FC 46/22 Littlemore Local

To receive an update from the editor of the Littlemore Local.

FC 47/22 Locality Support Officer & Community Response Team – OCC

Members of the Locality Support and Community Response Team Hollie Tuckwell and Amy Smith are invited to provide a verbal or written report on work currently being undertaken in Littlemore.

FC 48/22 Finance Update

Receive a verbal update from the Chairman or a member of the Finance Committee on any financial matters outside of Committee authorisation.

Resolved: Council resolves to vire £2,000 from the budget heading Clerk's salary to a new heading IT Equipment..

Resolved: Council resolves to amend financial regulations to reduce to £500 the amount which the clerk may authorise without reference to committee. Any larger sum must be agreed by the Finance & General Purposes Committee. Emergency payments of more than £500 must be approved by the Chairman of the F&GP Committee or Chairman of Council in his absence.

Resolved: Council requests that the Responsible Financial Officer draft an Investment Policy and make recommendations in relation to changing bank accounts.

FC 49/22 Working Group Updates

To receive reports from lead member of working parties:

Grants

Climate & Biodiversity

Transport & Connectivity

Information Technology

Resolved: To decide on the disposal of tablets.

Community Engagement

Amenities

FC 50/22 Report from Oxfordshire County Council

Receive report from Cllr Michele Paule on activities at Oxfordshire County Council which affect Littlemore.

FC 51/22 Receive Update from Oxford City Council

Receive report from Cllr Tiago Corais or Cllr Nadine Bely-Summers on activities at Oxford City Council which affect Littlemore.

FC 52/22 Active Oxfordshire

Receive report on meeting with Active Oxfordshire

FC 53/22 Agenda items for next meeting

FC 54/22 Date of Next Meeting: 12 April 2022

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

FC 55/22

To review staff grading arrangements

To agree a policy on payment for working from home.