

Littlemore Parish Council
The Oxford Academy
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Members of Finance & General Purposes Committee: Cllrs Susie Aldridge, Tiago Corais, David Henwood, Sue Stewart and Maggie Willis (Substitute: Michael Evans).

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Thursday 25 November 2021 at 7 pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

Sue Stewart, Chair, Littlemore Parish Council

AGENDA

Public Forum – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

Chairman's Welcome

Apologies for absence: Apologies received by the Assistant Clerk will be recorded. The reason for absence must be accepted by Council.

Declarations of Interest: To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations. i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it. ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

Minutes of previous Finance Committee meetings: To receive and approve as correct record the minutes of the Finance Committee meetings held on Thursday 30 September and Thursday 28 October 2021

Receipt Report for All Accounts (sent separately) To approve Receipts report for all accounts for dates 25th October 2021 to 20th November 2021

Payments Report for All Accounts (sent separately) To approve Payments report for all accounts for dates 25th October 2021 to 20th November 2021

Bank Balances for All Accounts (sent separately) To note the attached report detailing the bank balances on all accounts on 20th November 2021

Finance Report: Responsible Financial Officer to provide financial report to committee

Financial Regulations: Committee to consider recommending to full Council that Financial Regulation 1.8 be amended to take account of the fact there is, albeit temporarily, a separate Responsible Financial Officer

Virement: Committee to consider recommending to full Council virement of £200 from Benches (4440) to Printing (4210) to enable payment of outstanding invoice for Low Traffic Neighbourhoods Questionnaire

Direct Debit: Committee to consider whether to set up a variable direct debit for the monthly commercial waste charges at the Oxford Road Recreation Ground

Budget for 2022/23: Committee to consider 2022/23 draft budget and agree on final recommendation to full Council on 14 December 2021

Precept for 2022/23: Committee to consider precept for financial year 2022/23 and agree on final recommendation to full Council on 14 December 2021

Agenda items for next meeting Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting

Date of next Meeting to be confirmed