

Littlemore Parish Council  
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**Members of Finance & General Purposes Committee:** Cllrs Susie Aldridge, Tiago Corais, David Henwood, Sue Stewart, Maggie Willis (Substitutes: Michael Evans).

You are hereby summoned to attend a Finance & General Purposes Committee Meeting to be held at Littlemore Village Hall, Railway Lane, Littlemore OX4 4QB on Thursday 28 October 2021 at 7 pm for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Sue Stewart, Chair, Littlemore Parish Council**

## **AGENDA**

**Public Forum** – the first ten minutes are available for the public to speak or ask a question on relevant Parish Council matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

### **Chairman's Welcome**

**Apologies for absence:** Apologies received by the Assistant Clerk will be recorded. The reason for absence must be accepted by Council.

**Declarations of Interest:** To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations. i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it. ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**Minutes of previous Finance Committee meetings:** To receive and approve as correct record the minutes of the Finance Committee meeting held on Thursday 30 September 2021.

**Receipt Report for All Accounts** (sent separately) To approve receipt report for all accounts for dates 1 August to

**Payments Report for All Accounts** (sent separately) To approve Payments report for all accounts for dates 1 August to.

**Invoice:** To approve the payment of £5,213.54 to Oxford Direct Services Trading Ltd for the Rhino Safety Surface.

**Bank Balances for All Accounts** (sent separately) To note the attached report detailing the bank balances on all accounts on

**Quarter 2 Budget Monitoring** To examine the budget report for 1 July to 30 September 2021 and note report. All payments within budget headings have previously been agreed/noted.

**Report of external auditor:** To discuss the report before it is put before Council.

**Agenda items for next meeting** Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting

**Date of next Meeting** Thursday 25 November 2021 at Littlemore Village Hall