

**LITTLEMORE PARISH COUNCIL**

**MINUTES OF A MEETING OF THE FINANCE COMMITTEE  
HELD ON MONDAY 2<sup>ND</sup> NOVEMBER 2020 at 7.00pm  
VIA ZOOM VIDEO LINK**

Present: Councillors: Lynda Comber, John Tanner, Maggie Willis

Officers: Richard Wilkins (Clerk to Parish and R.F.O).

Meeting opened 1902hrs.

**FIN 36/20 Welcome**

Committee agreed for Cllr John Tanner to Chair meeting in absence of Cllr Dorian Hancock.

Cllr John Tanner welcomed everyone to the Finance Committee meeting. Members were reminded that the meeting is being recorded.

**FIN 49/20 Apologies for Absence**

Cllr Dorian Hancock  
Cllr Macer Wicker

**RESOLVED: To receive and note the above apologies for non-attendance at the meeting.**

**FIN 50/20 Declarations of Interest**

No declarations received. Cllr John Tanner reminded Cllrs that they can declare interest at any part of the meeting.

**FIN 51/20 Minutes of Previous Finance Committee Meeting**

**Resolved:** that the minutes of the Finance Committee meeting held on Wednesday 30<sup>th</sup> September 2020 be approved as a correct record and signed by Cllr John Tanner.

**FIN 52/20 COVID Grants Update**

Parish Clerk reported that the application for John Henry Newman Academy was agreed by full Council and paperwork on its way for signatories.

No further requests received.

**FIN 53/20 Receipt Report for All Accounts**

The receipts for period 26<sup>th</sup> September 2020 to 28<sup>th</sup> October 2020 were examined by the Committee.

Signature.....

**Resolved: that the receipt report for all accounts from 26<sup>th</sup> September 2020 to 28<sup>th</sup> October 2020 be approved.**

**FIN 54/20     Payments Report for All Accounts**

The payments for period 26<sup>th</sup> September 2020 to 28<sup>th</sup> October 2020 were examined by the Committee.

**Resolved: that the expenditure report for all accounts from 26<sup>th</sup> September 2020 to 28<sup>th</sup> October 2020 be approved.**

**FIN 55/20     Bank Balances for All Accounts**

The bank balances for all accounts on **28<sup>th</sup> October 2020** were examined by the Committee.

**Resolved: that the bank balances for all accounts on 25<sup>th</sup> September 2020 be noted.**

**FIN 56/20     Finance Report**

Parish Clerk reported that budget request for Personnel Committee received, which was to meet requirement for Oxford Living Wage for all employees except Parish Clerk whose salary is set by NJC and salary point in contract. Committee further noted the increase in pension contribution expected for Clerk's LGPS contribution.

Next check on accounts will take place start if December 2020.

**FIN 57/20     Date of next Meeting**

Meeting date to be confirmed

Meeting Closed 1931 hrs

Signed as a true and accurate record

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Littlemore Parish Council  
Thursday 26<sup>th</sup> November 2020

Signature.....