

# LITTLEMORE PARISH COUNCIL

The Oxford Academy, Sandy Lane West,  
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To: Finance Committee Members: Cllr Lynda Comber, Cllr Dorian Hancock, Cllr John Tanner, Cllr Macer Wicker and Cllr Maggie Willis

(Substitutes: Cllr Sue Stewart).

You are hereby summoned to attend **Finance Committee Meeting of Littlemore Parish Council** by video link via Zoom, as per *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* on **Wednesday 30<sup>th</sup> September 2020 at 7.00pm** for purpose of transacting the following business.

## **Please Note:**

Any Member of the public wishing to join the meeting is asked to contact the Clerk beforehand to ascertain the Meeting ID and Password. Members of the public wishing to address the Council during the public participation part of the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders.

*Richard Wilkins*

Richard Wilkins  
Clerk to Council

Date: 25 September 2020

## **AGENDA**

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda.

The Public are welcome to stay and observe the rest of meeting.

**FIN 36/20      Welcome**

**FIN 37/20      Apologies for Absence**

**FIN 38/20      Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**FIN 39/20      Minutes of Previous Finance Committee Meeting**

To approve as correct the Minutes of the Meeting held on Thursday 30<sup>th</sup> July 2020.

**FIN 40/20 COVID Grants Update**

Clerk to update Committee on COVID 19 fund and to hear from John Henry Norman regarding update on application from July 2020.

**FIN 41/20 Receipt Report for All Accounts**

Committee is asked to approve Receipt report for all accounts for dates **26<sup>th</sup> July 2020 to 25<sup>th</sup> September 2020.**

**FIN 42/20 Payments Report for All Accounts**

Committee is asked to approve Payments report for all accounts for dates **26<sup>th</sup> July 2020 to 25<sup>th</sup> September 2020.**

**FIN 43/20 Bank Balances for All Accounts**

Committee is asked to note the attached report detailing the bank balances on all accounts on **25<sup>th</sup> September 2020.**

**FIN 44/20 Budget Monitoring**

Committee to review quarterly budget monitoring report.

**FIN 45/20 Agree to Budget Virement**

Clerk to recommend Budget Virements to meet costs of COVID-19 in budget codes.

**FIN 46/20 Finance Report**

Parish Clerk to provide financial report to Committee

**FIN 47/20 Date of next Meeting**

Thursday 26<sup>th</sup> November 2020. Via Zoom