

LITTLEMORE PARISH COUNCIL

**MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD ON THURSDAY 25TH June 2020 at 7.00pm
VIA ZOOM VIDEO LINK**

Present: Councillors: Lynda Comber, John Tanner, Maggie Willis.

Officers: Richard Wilkins (Clerk to Parish and R.F.O).

Meeting opened 1910hrs. (meeting late starting due to video link issues)

FIN 10/20 Welcome

Committee agreed for Cllr John Tanner to chair meeting in absence of Chairman to committee. Cllr Tanner welcomed everyone to the meeting.

FIN 11/20 Apologies for Absence

Cllr Dorian Hancock - Other political commitment

Cllr Macer Wicker - Family commitment

Resolved: To receive and note the above apologies.

FIN 12/20 Declarations of Interest

No declarations received. Cllr Tanner reminded Cllrs that they can declare interest at any part of the meeting.

FIN 13/20 Minutes of Previous Finance Committee Meeting

Resolved: that the minutes of the Finance Committee meeting held on Thursday 27th February 2020 be approved as a correct record and signed by Cllr Tanner.

FIN 14/20 Receipt Report for All Accounts

The receipts for period 23rd February 2020 to 22nd June 2020 were examined by the Committee.

Resolved: that the receipt report for all accounts from 23rd February 2020 to 22nd June 2020 be approved.

FIN 15/20 Payments Report for All Accounts

The payments for period 23rd February 2020 to 22nd June 2020 were examined by the Committee.

Resolved: that the expenditure report for all accounts from 23rd February 2020 to 22nd June 2020 be approved.

FIN 16/20 Bank Balances for All Accounts

The bank balances for all accounts on 22nd June 2020 were examined by the Committee.

Resolved: that the bank balances for all accounts on 22nd February 2020 be approved.

Signature.....

FIN 17/20 Mobile Phone Contract Renewal

Committee examined the pricing for mobile phone contract, following debate it was proposed by Cllr Tanner and seconded by Cllr Comber for

24-month contract with EE, with one of cost £8.33 and monthly cost of £21.00 (both prices excluding VAT)

Unanimously agreed.

FIN 18/20 Review Council Direct Debit Mandate

Parish Clerk advised Committee that the direct debits in place are
Current: EE, Castle Water, Information Commissioner’s Office.
Add: SSE

Committee examined the current mandates and request to add
Resolved: To approve the variable direct debits for payments to those listed above.

FIN 19/20 Review Bank Mandate

Parish Clerk advised Committee that the current signatories on accounts are

Unity Trust: Cllr Comber, Cllr Wicker, Cllr Stewart, Richard Wilkins (Clerk)
Lloyds: Cllr Comber, Cllr Stewart, Richard Wilkins (Clerk)

Resolved: To remain signatories as listed above.

FIN 20/20 Finance Report

Parish Clerk advised Council that the pricing for new 1100 general waste bin is £16.84 + VAT per week. This would enable Council to dispose of mixed waste.

Proposed by Cllr Tanner and Seconded by Cllr Comber to accept the quotation provided.
Unanimously agreed.

Parish Clerk reported the following to Committee

SSE Contract

A contract for electricity supply through SSE has never been set up and has always been on higher business rates dating back before 2010, a request to SSE has been made and will be presented to next finance meeting

NSI Savings Account

Contact has been made to NSI Savings account, the information provided will be put to next finance meeting as wasn’t received before three day agenda notice period.

Covid-19

A report will be presented to full Council in July, this will provide details of financial impact the pandemic has had on Littlemore PC. If any budget adjustments are required this will be presented at next finance meeting.

Signature.....

FIN 21/20 Date of next Meeting

Thursday 30th July 2020 – Virtual Zoom meeting. (Details to be confirmed)

Meeting Closed 1945 hrs

Signed as a true and accurate record

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Cllr Dorian Hancock
Chair Finance Committee
Littlemore Parish Council
Thursday 30th July 2020

Signature.....