

LITTLEMORE PARISH COUNCIL

The Oxford Academy, Sandy Lane West,
Littlemore, Oxford, OX4 6JZ

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To: Finance Committee Members: Cllr Lynda Comber, Cllr Dorian Hancock, Cllr John Tanner, Cllr Macer Wicker and Cllr Maggie Willis

(Substitutes: Cllr Sue Stewart).

You are hereby summoned to attend **Finance Committee Meeting of Littlemore Parish Council** by video link via Zoom, as per *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* on **Thursday 25th June 2020 at 7.00pm** for purpose of transacting the following business.

Please Note:

Any Member of the public wishing to join the meeting is asked to contact the Clerk beforehand to ascertain the Meeting ID and Password. Members of the public wishing to address the Council during the public participation part of the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders.

Richard Wilkins

Richard Wilkins
Clerk to Council
Date: 22 June 2020

AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda.

The Public are welcome to stay and observe the rest of meeting.

FIN 10/20 Welcome

FIN 11/20 Apologies for Absence

FIN 12/20 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FIN 13/20 Minutes of Previous Finance Committee Meeting

To approve as correct the Minutes of the Meeting held on Thursday 27th February 2020.

FIN 14/20 Receipt Report for All Accounts

Committee is asked to approve Receipt report for all accounts for dates **23rd February 2020 to 22nd June 2020.**

FIN 15/20 Payments Report for All Accounts

Committee is asked to approve Payments report for all accounts for dates **23rd February 2020 to 22nd June 2020.**

FIN 16/20 Bank Balances for All Accounts

Committee is asked to note the attached report detailing the bank balances on all accounts on **22nd June 2020.**

FIN 17/20 Mobile Phone Contract Renewal

Committee to agree to mobile phone contract renewal

FIN 18/20 Review Direct Debit Mandate

Council to review all direct debits for products/services to Parish Council

FIN 19/20 Review Bank Mandates

Parish Clerk to provide current Bank Mandate, Committee to discuss amendments to signatories if required.

FIN 20/20 Finance Report

Parish Clerk to provide current financial reports

FIN 09/20 Date of next Meeting

Thursday 30th July 2020