

Littlemore Parish Council

The Oxford Academy, Sandy Lane West,
Littlemore, Oxford, OX4 6JZ
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: The Members of Parish Council (Councillors L Comber, M Wicker, T Corais, M Evans, A Fisher, D Hancock, L Dunlop, G Sanders, S Stewart, J Tanner, M Wareing, M Willis, K Wicker

Dear Councillor

You are hereby summoned to attend the full Council Meeting of **Littlemore Parish Council** to be held at **The Oxford Academy, Sandy Lane West, Littlemore, Oxford, OX4 6JZ** on **Tuesday 8th October 2019** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend

R Wilkins

Richard Wilkins
Clerk to the Council
Date: 02 October 2019

AGENDA

In Accordance with Standing Order 3 f-k members of the public may make representations, ask questions and give evidence in respect of any item of business included in the agenda only.

Time allocated shall not exceed 10 minutes. No member of the public shall speak for more than 2 minutes.

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

370/19 Chairman's Welcome

371/19 Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

372/19 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i. Under the Localism Act 2011 (sections 26-37 and schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interest which are not currently entered in the Member's Register of Interest or if he/she has not notified the Monitoring Officer of it.
- ii. Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has been requested (in writing to Clerk) and granted by the Clerk on behalf of Council.

373/19 Minutes of Parish Council Meeting

To receive and approve as correct record the minutes of the Annual Parish Council meeting held on Tuesday 10th September 2019.

374/19 Correspondence

To decide on the response (if required) to correspondence received at the Parish Council.

375/19 Chair Update

Chairman Cllr Lynda Comber (Vice Chairman in absence) to inform the Council of any items of note. No decisions will be taken.

376/19 Clerk's Update

Verbal report from Parish Clerk (Richard Wilkins) to inform the Council of any items of note including progress on previously agreed actions.

377/19 Littlemore Local Update

To receive update from Parish Council Editor.

378/19 Thames Valley Police Report

To receive and note verbal or written report from representative of Thames Valley Police.

379/19 Locality Support Officer & Community Response Team – Oxford City Council

Val Churchill and Nick Prior invited to provide a verbal or written report on work currently being undertaken in Littlemore.

380/19 Connecting Oxfordshire – Traffic Congestion and Public Transport Consultation

To review documents sent via email to Councillors and agree on submission from Parish Council (if any).

381/19 Consultation on Road Names for Development of Armstrong Road

Review letter with recommendations and decide on submission from Parish Council (if any).

382/19 Council Committees

To receive and note the minutes of

Finance Committee:	Thursday 25 th July 2019
Planning Committee:	Thursday 25 th July 2019
Personnel Committee:	Thursday 29 th November 2018

383/19 Personnel Committee Report and Recommendations

Verbal report from Chairman of Committee Cllr Gill Sanders, and receive recommendations on following

- Increase Clerks hours from 18 to 20 hours on 1st April 2020
- Remove 6 month period for minutes secretary and to install post on permanent with 6 month probation review

384/19 Finance Committee Recommendations

Verbal report from Chairman of Committee Cllr Dorian Hancock on recommendations of Finance Committee.

385/19 Pavilion Project Update

Verbal report from Clerk or member of Working Party on current status of demolition.

386/19 Receive and Accept Amenities Report

Verbal report from Cllr Macer Wicker on Amenities.

387/19 Receive and Accept Working Group Reports

Verbal or Written report from Councillors with any recommendations published with agenda only to be voted on.

Digital Transport

388/19 Receive and Accept Working Group Reports

Verbal report from Cllr Maggie Willis on items attached to agenda

- Working party report – dated 3rd September 2019
- Community First Oxfordshire Report
- Questionnaire Update

389/19 Receive Update from Oxfordshire County Council

Verbal report from Cllr Gill Sanders.

390/19 Receive Update from Oxford City Council

Verbal report from Cllr John tanner or Cllr Tiago Corais.

391/19 Press Statements

To decide if any press statements are required.

392/19 Agenda items for Next meeting

Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

393/19 Urgent items:

Anything which comes to the Clerk's attention since the agenda was set.

394/19 Date of Next Meeting

Tuesday 12th November 2019.

The Oxford Academy