

Littlemore Parish Council

The Oxford Academy, Sandy Lane West
Littlemore, Oxford, OX4 6JZ
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: All Parish Councillors

You are hereby summoned to attend full Council Meeting of **Littlemore Parish Council** to be held at **The Oxford Academy (Leadership Room, First Floor), Littlemore, Oxford, OX4 6JZ** on **Tuesday 12th March 2019** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend

R Wilkins

Richard Wilkins
Parish Clerk
Proper Officer to Council
Date: 07th March 2019

AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

85/19 Chairman's Welcome

86/19 Apologies for Absence

87/19 Declarations of Interest.

To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

88/19 Littlemore Recycling Project

Presentation from Bill Byfield, Recycling Project Manager – Oxford Direct Services

89/19 Acceptance of Minutes Previous Meeting:

Tuesday 12th February 2019

90/19 Correspondence:

Verbal report to discuss and decide (if required) on correspondence received by Parish Council

91/19 Chairman's Update:

Verbal report to inform the Council of any items of note. No decisions will be taken.

92/19 Clerk's Update:

Verbal report to inform the Council of any items of note including progress on previously agreed actions.

93/19 Thames Valley Police Report

94/19 Locality Support Officer – Oxford City Council Community Services:

Val Churchill invited to provide a verbal or written report on work currently being undertaken in Littlemore.

- 95/19 Littlemore 'Work of Art Project':**
Verbal report to be provided to all Councillors.
- 96/19 Receive Finance Report:**
Cllr Tina Hill to provide report of Quarterly checks of Council Accounts.
- 97/19 OALC Annual Subscription Fee:**
Council to note OALC annual subscription fee for 2019-2020.
- 98/19 Clerks Appraisal**
Verbal report from Council Chairman and Chair of Personnel. Council on appraisal, Council to note salary point increase as per Clerks contract back dated 19th February 2019.
- 99/19 Council Employee Staff Increases:**
Council to note Staff increases agreed on Monday 8th October 2018 item 398/18 coming into effect from 1st April 2019.
- 100/19 LPC Press and Media Policy:**
Council to agree Littlemore Parish Council Press and Media Policy document.
- 101/19 Communication with Press and Media:**
Verbal report by Cllr Lynda Comber and Cllr Macer Wicker.
- 102/19 Receive and Accept Amenities Report:**
Cllr M Wicker to provide verbal report on any updates.
- 103/19 Receive and Accept Working Group Reports:**
Verbal or Written report from Councillors with any recommendations published with agenda only to be voted on
- Neighbourhood Plan
Transport
Grants
Digital
- 104/19 Receive Update from Oxfordshire County Council:**
Verbal report from Cllr Gill Sanders
- 105/19 Receive Update from Oxford City Council:**
Verbal report from Cllr John tanner
- 106/19 Casual Vacancy Update:**
Clerk to provide update on current Casual Vacancy process.
- 107/19 Littlemore Local Update:**
To receive update from Parish Council Editor.
- 108/19 Vice Chairman Update**
Notification received Cllr Macer Wicker stepping down after 12th March 2019, recommend position filled in May 2019.
- 109/19 Agenda items for Next meeting:**
Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.
- 110/19 Urgent items:**
Anything which comes to the Clerk's attention since the agenda was set.
- 111/19 Date of Next Meeting:**
Tuesday 9th April 2019 – The Oxford Academy (Leadership Room, First Floor)