

LITTLEMORE PARISH COUNCIL

The Oxford Academy, Sandy Lane West,

Littlemore, Oxford, OX4 6JZ

Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: Finance Committee Members

You are hereby summoned to attend Finance Committee Meeting of **Littlemore Parish Council** to be held at **Edith Kempson House, Chapel Lane, Littlemore, OX4 4QB** on **Monday 28th January 2019** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend

Richard Wilkins

Richard Wilkins

Clerk to Council

Date: 24th January 2019

AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda.

The Public are welcome to stay and observe the rest of meeting.

1/19 Welcome

2/19 Apologies for Absence

Councillors to accept reason of absence

3/19 Declarations of Interest.

To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).

4/19 Acceptance of minute for last meeting: Monday 3rd December 2018

5/19 Receipt Report – Annex A

To note Receipt report for dates of 28 November 2018 to 22 January 2019 on all accounts.

6/19 Expenditure Report (Payments List) – Annex B

To note Expenditure report (payment list) for dates of 28 November 2018 to 22 January 2019 on all accounts.

7/19 Bank Balances – Annex C

To note the Balances on all accounts on 22 January 2019.

8/19 External Audit Update

Review and agree action points from External Report dated 11th January 2019.

9/19 Notice of Conclusion Annual Audit Certificate

Committee to note Notice of Conclusion Annual Audit Certificate

10/19 Precept for the Financial Year 2019/20 to Full Council

Clerk to provide full details of Band D tax amount for 2019/20 Financial year.

11/19 Summary of Receipts and Payments

Quarterly report of all Receipts and Payments, review spend against budget of 2018/19.

12/19 Level of Reserves Report

Clerk to present report on level of reserves, to include funds ring fenced for projects

13/19 CIL & S106 Report

Clerk to provide Committee with current CiL and S106 expenditure/receipts

14/19 Agree on Cost for PC World Warranty Cover

15/19 Date of Next Meeting

Monday 25th February 2019 – Edith Kempson House

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

16/19 Playground Repair Tenders

Committee to discuss tenders received and to agree on recommendation to Full Council