

# Littlemore Parish Council

The Oxford Academy, Sandy Lane West

Littlemore, Oxford, OX4 6JZ

Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

## To: All Parish Councillors

You are hereby summoned to attend full Council Meeting of **Littlemore Parish Council** to be held at **The Oxford Academy, Littlemore, Oxford, OX4 6JZ** on **Tuesday 11<sup>th</sup> September 2018** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend



**Richard Wilkins**

**Clerk to the Council**

**Date: 4<sup>th</sup> September 2018**

## AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

### **316/18 Chairs Welcome**

### **317/18 Apologies for Absence**

**318/18 Declarations of Interest.** To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

### **319/18 Adoption of Amended Policy**

Standing Orders 2018 – Amended July 2018

### **320/18 Acceptance of Minutes Previous Meeting:**

Tuesday 10<sup>th</sup> July 2018 – Full Council

**321/18 Correspondence:** verbal report to discuss and decide (if required) on correspondence received at Parish Council

Littlemore Clean Up Report  
Trees of Remembrance Project  
Vacancy by Election – Agree dates for co-option

**322/18 Chair Update:** verbal report to inform the Council of any items of note. No decisions will be taken.

**323/18 Clerk's Update:** verbal report to inform the Council of any items of note including progress on previously agreed actions.

### **324/18 Thames Valley Police Report**

### **325/18 Receive and Note the Minutes of**

Finance Committee: -

Monday 25<sup>th</sup> June 2018

Monday 30<sup>th</sup> July 2018 (including full report on Speed Indication Devices)

Planning Committee: -  
Monday 25<sup>th</sup> June 2018  
Monday 30<sup>th</sup> July 2018

**326/18 Receive and Accept Amenities Report:**  
**Verbal report by Clerk or member of amenities group with recommendations to be voted on**

Tree Survey  
ROSPA Playground/Recreational Ground Risk Assessments  
Council Works

**327/18 Receive and Accept Working Group Reports:**  
**Verbal or Written report from Councillors with recommendations to be voted on**

Neighbourhood Plan  
Transport  
Grants  
Art Projects

**328/18 Personnel Committee**

Terms of Reference  
Elect Members (as per terms of reference)  
Appointment of Acting Proper Officer (Verbal report by Chair)  
Maintenance Team Member Vacancy (End Sept)

**329/18 Pension Plan for Employees**

**330/11 Clerks CiLCA Training Update**

CiLCA Learning Agreement  
Resources Required

**331/18 Receive Update from Oxfordshire County Council:**

**332/18 Receive Update from Oxford City Council:**

**333/18 Littlemore Local Update:**

**334/18 Notice of Motion from Councillors**

Re-establish Digital Working Group – Cllr Matthew Hutton  
Correctly Establish Staffing Committee – Cllr Matthew Hutton

**335/18 Agenda items for Next meeting:** Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

**336/18 Urgent items:** anything which comes to the Clerk's attention since the agenda was set.

**337/18 Date of Next Meeting:**

Monday 8<sup>th</sup> October 2018 – The Oxford Academy

**338/18 Exclusion of press and public** (verbal report from chair for information only)