LITTLEMORE PARISH COUNCIL

Minutes of a Meeting of Littlemore Parish Council held on Monday 25th June 2018 at 7.00pm at Edith Kempson House, Chapel Lane, Littlemore, OX4 4QB.

Present: Councillor Comber (Council Chair)
Councillors: M Evans, T Hill, M Wicker, M Willis, J Tanner.

Officers: Richard Wilkins (Clerk to Parish and R.F.O)

Meeting opened 1900hrs

223/18 **Chairs Welcome**
Cllr Comber thank those in attendance.

Cllr Comber wished to thank Cllr Hill and Parish Clerk Richard Wilkins for all the work that has been put into the Council finances to ensure the Council was compliant during 2017/18 financial year.

224/14 **Apologies for Absence/**
Councillors M Hutton, D Hancock, V Karunarante, G Sanders, D Henwood. K Wicker.

225/18 **Declarations of Interest**
None.

226/18 **Receive and note Annual Internal Report**

Clerk advised Council this was carried out on 19th June 2018, report has been emailed to all Councillors and placed on website.

Proposed by: Cllr Comber Seconded by: Cllr Tanner
Unanimously Agreed

227//18 **To agree the Annual Governance Statement 2017/2018 (Section 1 of the Annual Governance and Accountability Return (AGAR)**

Clerk gave explanation of Section 1 of AGAR

Proposed to agree: Cllr Comber
Seconded by: Cllr Evans
Unanimously Agreed

228/18 **To agree the Annual Governance Statement 2017/2018 be signed by the Chair and Clerk**

Agreed for Clerk and Chair to sign this section.

229/18 **To agree the Accounting Statements 2017/2018 (Section 2 of the AGAR)**

Clerk gave explanation of Section 2 of AGAR

Proposed to agree: Cllr Comber
Seconded by: Cllr M Wicker
Unanimously Agreed

Signature.....

230/18 **To agree the Accounting Statements 2017/2018 be signed by the Chair**

Signed and dated 25th June 2018

231/18 **To adopt the public inspection period for the 2017/2018 accounts of the 27th June 2018 to 15th August 2018**

Proposed to agree: Cllr Comber
Seconded by: Cllr Wicker
Unanimously Agreed

232/18 **Date of Next Meeting**

Tuesday 10th July 2018 – Full Council Meeting

Meeting closed 1910 hrs.

Signed as a true and accurate record

.....
Cllr Lynda Comber
Chair, Littlemore Parish Council
Tuesday 10th July 2018

Signature.....