

# Littlemore Parish Council

The Oxford Academy, Sandy Lane

West Littlemore, Oxford, OX4 6JZ

Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

## To: Finance Committee Members

You are hereby summoned to attend Finance Committee Meeting of **Littlemore Parish Council** to be held at **Edith Kempson House, Chapel Lane, Littlemore, OX4 4QB** on **Thursday 22<sup>nd</sup> February 2018** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend

*Richard Wilkins*

**Richard Wilkins**

**Clerk to the Council**

**Date: 18<sup>th</sup> February 2018**

## **AGENDA**

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

### **57/18 Welcome**

### **58/18 Apologies for Absence**

**59/18 Declarations of Interest.** To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

### **60/18 Update on CIL and S106 Funds**

### **61/18 Transactions on Invoices & Payments in (All Accounts)**

#### **Treasurers Account**

#### **Invoices, Wages, Other Payments**

<b>PAYEE</b>	<b>DETAILS</b>	<b>£ (including VAT)</b>
EE	Council Mobile	£65.06

<b>TOTAL</b>	<b>£65.06</b>
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## Unity Trust Account

### Invoices, Wages, Other Payments

PAYEE	DETAILS	£ (including VAT)
Society of Local Clerks	R Wilkins Membership Fee	£41.00
Society of Local Clerks	R Wilkind Regional Training	£102.00
OALC	R Wilkins GDPR Training	£48.00
Fine Print Services Ltd	Edition 419	£331.00
Castle Water	O/Way 210917_310318	£82.70
SSE	O/Way Quarter 3	£80.33
ROSPA Play Safety	Risk Assessment Monthly File	£144.00
Big Mower Company	Toro 4300 Repair	£537.31
Big Mower Company	New Mower	£1,169.10
Wages	Wages (22 Jan - 2 Feb)	£296.80
Wages	Wages (22 Jan - 2 Feb)	£277.20
Richard Wilkins	Mileage	£36.00
Oxford City Council	Pipework repair Oxford Rd	£1,080.00
Richard Wilkins	Groundsman Boots	£83.30
Richard Wilkins	Boots Postage	£4.95
Society of Local Clerks	Practitioners Conference	£418.80
Viking Direct	Epson Projector	£418.80
Stackhouse poland (came & co)	Vehicle Insurance	£665.95
David Ogilvie	KC Benches & Bolts	£4,886.40
HMRC (Inland Revenue)	Employee Tax & NI (Jan 18)	£345.44
Littlemore Community Association	Room Hire	£45.00

<b>TOTAL</b>	<b>£11,094.08</b>
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## Petty Cash Log

### Invoices, Wages, Other Payments

PAYEE	DETAILS	£ (including VAT)
Ken Barrett	Plastic Containers	£12.00
Ken Barrett	Plastic Pipe Cover	£3.00
Richard Wilkins	Office Chair	£79.99
Richard Wilkins	Office Bits	£13.80
Ken Barrett	Diesel	£17.68
Richard Wilkins	Workshop Cleaning Bits	£7.95
Ken Barrett	Workshop screws	£3.00
Richard Wilkins	Exeternal Hard Drive	£49.99

<b>TOTAL</b>	<b>£187.41</b>
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## **62/18 Bank Balances**

Bank balance as at Sunday 18<sup>th</sup> January 2018

Treasurers Account	<b>£72,260.00</b>
National Savings Bank	<b>£564.21</b>
Unity Trust	<b>£41,921.77</b>
Petty Cash	<b>£184.08</b>
Total All Accounts.	<b>£114,930.06</b>

**63/18 Tenders:** Venue Hire for meetings

**64/18 Date of Next Meeting:** Thursday 29<sup>th</sup> March 2018