

Littlemore Parish Council

Littlemore Community Centre, Giles Road
Littlemore, Oxford, OX4 4NL
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

To: All Parish Councillors

You are hereby summoned to attend full Council Meeting of **Littlemore Parish Council** to be held at **Littlemore Community Centre, Giles Road, Littlemore, Oxford, OX4 4NL** on **Tuesday 12th December 2017** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend



Richard Wilkins
Clerk to the Council
Date: 8th December 2017

AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

252/17 Chairs Welcome

253/17 Apologies for Absence

254/17 Declarations of Interest. To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

255/17 Acceptance of Minutes Previous Meeting: Tuesday 14th November 2017

256/17 Thames Valley Police: Update on Neighbourhood Policing

257/17 Correspondence: to discuss and decide (if required) on correspondence received at Parish Council

258/17 Chair Update: to inform the Council of any items of note. No decisions will be taken.

259/17 Clerk's Update: to inform the Council of any items of note including progress on previously agreed actions.

260/17 Receive Finance Committee Report:

Bank balance as at Wednesday 6th December 2017

Treasurers Account	£73,197.94
National Savings Bank	£564.21
Unity Trust	£69,659.02
Petty Cash	£396.47

Total All Accounts.	£151,647.61
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(Outstanding Cheques for Treasurers Account £672.00)

Treasurers Account

Invoices, Wages, other (paid or to be paid)	£ Incl. VAT
Council Mobile	£60.00
Employee Tax & NI (Sept 17)	£242.89
Accounting Package	£18.00
Employee Tax & NI (Oct 17)	£212.44
Microsoft Office - October	£11.28
Microsoft Office - November	£11.28
Wages (13 Nov - 24 Nov))	£336.80
Wages (13 Nov - 24 Nov))	£277.00
Wages Dec/Jan Editor & Working From Home Allowance	£244.00
Employee Tax & NI (Nov 17)	£265.64
Annual Services (Fire and Intruder Alarms)	£342.00
HR Services	£70.00
Oxford Road Improvements (Electrical Work)	£1,750.00
Charity Law Training	£42.00
Office Stationary	£56.39
Playground Repairs Final	£3,483.60
TOTAL	-£7,423.32
INCOME :-	
TOTAL	£0.00

Unity Trust Account

Invoices, Wages, other (paid or to be paid)	£ Incl. VAT
INCOME :-	
Total	£0.00

Petty Cash Log

Paid Out	£ Incl. VAT
Cleaning Products	£12.03
White Spirit	£3.75
Diesel	£56.00
Hedge Cutter Blade	£50.66
Parish Forum (Clerks Car Parking)	£3.50
Boundary Review (Clerks Car Parking)	£3.00
Diesel	£14.96
TOTAL	-£143.90

261/17 Receive and Accept Planning Committee Minutes:

262/17 Receive and Accept Amenities Report:

263/17 Receive and Accept Working Group Reports:

Neighbourhood Plan
Transport
Social Media
Grants
Spring Lane Improvements
Art Project

264/17 Receive Update from Oxfordshire County Council:

265/17 Receive Update from Oxford City Council:

266/17 Littlemore Local Update:

Clerk Recommends Special Edition for February/March to include Grants, Highlight Work of Groundsman's, Issues in Area (joint statement for LPC/TVP), Safer Roads Campaign.

267/17 Agree Agenda items for Next meeting: to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

268/17 Urgent items: anything which comes to the Clerk's attention since the agenda was set.

269/17 Tenders: Only Councillors to be present.

New Office
Fencing – Herschel Crescent, Oxford Road, Eastern-by-Pass Park, Outside Fish & Chip Shop.
Litter Bins
Bench Seating

270/17 Grant Applications: Only Councillors to be present

271/17 Date of Next Meeting:
Tuesday 9th January 2018

Christmas Refreshments will be available after the meeting and all Councillors/Members of Public are welcome to stay.