

# Littlemore Parish Council

Littlemore Community Centre, Giles Road  
Littlemore, Oxford, OX4 4NL  
Tel: 07377 682216 Email: clerk@littlemoreparishcouncil.gov.uk

## To: All Parish Councillors

You are hereby summoned to attend full Council Meeting of **Littlemore Parish Council** to be held at **Littlemore Community Centre, Giles Road, Littlemore, Oxford, OX4 4NL** on **Tuesday 14<sup>th</sup> November 2017** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend



**Richard Wilkins**  
**Clerk to the Council**  
**Date: 11<sup>th</sup> November 2017**

## AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

### **222/17 Chairs Welcome**

### **223/17 Apologies for Absence**

**224/17 Declarations of Interest.** To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

### **225/17 Acceptance of Minutes Previous Meeting:** Tuesday 14<sup>th</sup> October 2017

**226/17 Correspondence:** to discuss and decide (if required) on correspondence received at Parish Council

**227/17 Chair Update:** to inform the Council of any items of note. No decisions will be taken.

**228/17 Clerk's Update:** to inform the Council of any items of note including progress on previously agreed actions.

### **229/17 Receive Finance Committee Report:**

Bank balance as at Friday 10<sup>th</sup> November 2017

Treasurers Account	<b>£80,884.01</b>
National Savings Bank	<b>£564.21</b>
Unity Trust	<b>£69,659.02</b>
Petty Cash	<b>£540.37</b>
Total All Accounts.	<b>£151,647.61</b>

(Outstanding Cheques for Treasurers Account £851.00)

### Treasurers Account

Invoices, Wages, other (paid or to be paid)	£ Incl. VAT
Website – Domain monthly fee (October)	£9.53
Fine Print Services Ltd – Edition 417 Littlemore Local	£179.00
David Henwood – Survey Monkey (Neighbourhood Plan)	£24.00
EE – Council Mobile	£60.00
Axtell Electrical – Oxford Road Developments	£2,650.00
Wages - 2 Oct - 13 Oct	£336.80
Wages - 2 Oct - 13 Oct	£277.20
Wages - 2 Oct - 13 Oct	£312.80
R Wilkins – Mileage SLCC Conference	£51.75
Quickbooks – Accounts Package	£18.00
R Wilkins – SLCC Conference Expenses	£22.60
Oxford City Council – Tree Survey	£648.00
Wages - 16 Oct - 27 Oct	£336.80
Wages - 16 Oct - 27 Oct	£277.20
Wages - 16 Oct - 27 Oct	£312.80
Wages - Oct/Nov Editor Pay & Work from Home Allowance	£248.00
Littlemore Parish Council – Transfer to Unity Trust Account	£30,000.00
Website – Domain Monthly Fee (November)	£9.53
Wages - 31 Oct - 10 Nov	£336.60
Wages - 31 Oct - 10 Nov	£234.60
Wages - 31 Oct - 10 Nov	£227.20
Wages – Error Employee 2	£50.00
<b>TOTAL</b>	<b>-£33,931.94</b>
<b>INCOME :-</b>	
Oxford City Council – CIL Money and S106 Money	£35,557.32
Littlemore Parish Council - Interest	£0.12
Hiscox Insurance – Insurance Claim	£435.00
<b>TOTAL</b>	<b>£35,992.44</b>

### Unity Trust Account

Invoices, Wages, other (paid or to be paid)	£ Incl. VAT
<b>INCOME :-</b>	
Littlemore Parish Council – Transfer from Treasurers Account	£30,000.00
<b>Total</b>	<b>£30,000.00</b>

### Petty Cash Log

Paid Out	£ Incl. VAT
Tyre Change	£10.00
Drain Cleaner	£1.00
Office Stationary	£34.47
<b>TOTAL</b>	<b>-£45.47</b>

**230/17 Agree Budget for 2018/19**

**231/17 Receive and Accept Planning Committee Minutes:**

Nature Park Proposal – Cllr Stewart

**232/17 Receive and Accept Amenities Report:**

**233/17 Receive and Accept Working Group Reports:**

Neighbourhood Plan  
Transport  
Social Media  
Grants  
Spring Lane Improvements  
Art Project

**234/17 Receive Update from Oxfordshire County Council:**

**235/17 Receive Update from Oxford City Council:**

**236/17 Littlemore Local Update:**

**237/17 Agree Agenda items for Next meeting:** to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

**238/17 Urgent items:** anything which comes to the Clerk's attention since the agenda was set.

**239/17 Co-Option Parish Councillor:** Only Councillors to be present.

**240/17 Date of Next Meeting:**

Tuesday 12<sup>th</sup> December 2017