

# Littlemore Parish Council

Littlemore Community Centre, Giles Road  
Littlemore, Oxford, OX4 4NL  
Tel: 07787 572214 Email: clerk@littlemoreparishcouncil.gov.uk

**To: All Parish Councillors**

You are hereby summoned to attend full Council Meeting of **Littlemore Parish Council** to be held at **Littlemore Community Centre, Giles Road, Littlemore, Oxford, OX4 4NL** on **Tuesday 13<sup>th</sup> June 2017** commencing at **7.00pm** for purpose of transacting the following business. Members of public and press are invited to attend



**Richard Wilkins**  
**Clerk to the Council**  
**Date: 7<sup>th</sup> June 2017**

## AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda

The Public are welcome to stay and observe the rest of meeting but will be unable to express views or ask questions.

**98/17 Chairs Welcome**

**99/17 Apologies for Absence**

**100/17 Declarations of Interest.** To receive any declarations of disclosable pecuniary interest or other interests which members may have in terms of the items under consideration.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

**101/17 Acceptance of Minutes Previous Meeting:** Tuesday 9th May 2017

**102/17 Correspondence:** to discuss and decide on correspondence received at Parish Council

Email between Clerk and Neighbourhood Policing Team  
Littlemore Hopes and Dreams Concert & Party  
Littlemore Community Association Fun Day & AGM

**103/17 Chair Update:** to inform the Council of any items of note. No decisions will be taken.

**104/17 Clerk's Update:** to inform the Council of any items of note including progress on previously agreed actions. No decisions will be taken.

SLCC National Conference  
OALC AGM

**105/17 Receive Finance Committee Report:**

Bank balance as at 07/06/2017

Treasurers Account	<b>Due to issues with mandate change over this balance is not available to be produced.</b>
National Savings Bank	<b>£564.21</b>
Business Interest Account	<b>£5,375.13</b>
Santander Account:	<b>£8,239.94</b>
Petty Cash	<b>£347.53</b>
Total All Accounts.	<b>£14,526.81</b>

Invoices, Wages, other paid or to be paid	£ Incl. VAT
Groundsman Wages (29 <sup>th</sup> May – 11 <sup>th</sup> June 2017)	670.63
Editor	212.00
HMRC (Tax & N.I) – April 2017	204.74
HMRC (Tax & N.I) - May 2017	204.94
Clerks Mobile Phone – Additional Charges (Calls)	20.74
Clerks Mileage (April/May)	86.20
Fine Print Littlemore Local 414	179.00
Fine Print Littlemore Local 415	179.00
EE Mobile (Upfront Payment)	56.98
Viking (Office Cabinet)	172.80
Viking (box files, arch lever files etc)	52.72
Viking (additional invoice)	4.78
Littlemore Community Association – Office Annual Rent	600.00
Littlemore Community Association – Hall Hire Cost	105.00
SLCC – Leadership in Action	348.00
SLCC – Leadership in Action (additional hotel)	120.00
DVLA – V5 Log replacement	25.00
Quick Books Package	9.00
Clerk Mileage (SLCC Training)	36.00
BE Solutions Limited (Internal Audit)	380.00
<b>TOTAL</b>	<b>£3667.53</b>
<b>INCOME :-</b>	
Lucy Wicks – Littlemore Local Advert	20.00
Jim Davies – Littlemore Local Advert	25.00
Golden Ball Public House – Littlemore Local Advert	20.00
Paul Isaacs – Parish Council Laptop Refund	243.75
<b>TOTAL</b>	<b>£308.75</b>

A breakdown of expenditure will be provided to Council at meeting for period of 1<sup>st</sup> April 2017 – 13<sup>th</sup> June 2017

**106/17 2016/17 Financial Audit – Completed 7<sup>th</sup> June 2017.**

**107/17 Receive and note Planning Committee:**

**108/17 Receive and note Amenities Update:**

**109/17 Receive and note Working Group Reports:**

Neighbourhood Plan  
Transport  
Social Media  
Grants

**110/17 Receive Update from Oxfordshire County Council**

**111/17 Receive Update from Oxford City Council**

**112/17 Littlemore Local Update:** Mrs Judith Godsland

**113/17 Agree Agenda items for Next meeting:** to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

**114/17 Urgent items:** anything which comes to the Clerk's attention since the agenda was set.

**115/17 Date of Next Meeting :** Tuesday 20<sup>th</sup> June 2017 – Extraordinary Meeting (Policies)  
Tuesday 11<sup>th</sup> July 2017 – Full Council Meeting