

# LITTLEMORE PARISH COUNCIL

## Minutes of the Ordinary Parish Meeting

**Tuesday 10<sup>th</sup> January 2017**

*7pm at Edith Kempson House, Littlemore, OX4 4BQ*

*Clerk: Vacant (Cllr Richard Wilkins standing in)*

<b>Attendees</b>	<p>Cllr. Lynda Comber (LC - Chair), Cllr. Dorian Hancock (DHan - Vice-Chair), Cllr. Sue Stewart (SS), Cllr Richard Wilkins (RW), Cllr. Matthew Hutton (MH), Cllr. Michael Evans (ME), Cllr. Maggie Willis (MagW), Cllr. Macer Wicker (MW), Cllr Tina Hall (TH), Cllr Kim Wicker (KW), Cllr Sorcha Lanham (SL), Cllr Mashuda Glenwon (MG), Cllr John Tanner (JT)</p> <p>Part Attendance: Cllr. David Henwood (DHen), Cllr. Vijaaratne Karunaratne (VK)</p> <p>Members of Public: V Churchill, C Chandy, J Godslan</p>
<b>Apologies</b>	<p>Cllr Gill Sanders,</p>

Ref	Item	Notes	Action
1/17	<b>Welcome</b>	The Chair, Cllr. Lynda Comber, welcomed those in attendance and wished everyone a Happy New Year.	<b>For Info</b>
2/17	<b>Declarations</b>	No declarations of interest were received.	<b>For info.</b>
3/17	<b>Minutes of last meeting</b>	The minutes of the Littlemore PC meeting held on 13 <sup>th</sup> December 2016 were confirmed, with two amendments noted. Approved and signed by the Chair	<b>For info. Approved</b>
4/17	<b>Matters Arising</b>	3077/16 – CIL payment for Spring Lane development is to be chased up by Cllr John Tanner and an email will be sent out with details.	<b>For info.</b>
5/17	<b>Open Forum</b>	<p>Cllr Comber opened up this section to any item not on agenda to be discussed in a short period</p> <p><u>Spring Lane Development</u> – Cllr Evans requested to talk on what residents want for Spring Lane, Cllr Comber advised that the Transport Committee make a decision and this is ratified by the Parish Council.</p> <p><u>Grenoble Road Development</u> – Judith Godslan advised that 3,000 homes to be built on Grenoble Road and asked if Parish Council have any input on this as will increase traffic using Oxford Road.</p> <p>Cllr Comber advised that copy of plan to be requested Cllr Hancock advised that the area is covered by a different council.</p>	<p><b>For Info Transport</b></p> <p><b>LC For Info</b></p>
6/17	<b>Chairs Update</b>	Cllr Comber reminded attendees of the public consultation for Armstrong Road taking place on 16 <sup>th</sup> & 21 <sup>st</sup> January 2017.	<b>For Info</b>
7/17	<b>Neighbourhood Plan</b>	Cllr Willis advised that the sub-committee had met with two external persons and everything is very positive, steps are now being taking to move onto Stage 1 with possibility of drawing down funds. A public consultation will need to be held.	<b>D/Hen</b>
8/17	<b>Transport Update</b>	<p>Cllr Hutton provided an update following the transport sub-committee meeting. The main points discussed were Oxford Road and Cowley Road in Littlemore and a way in which improvements can be made.</p> <ul style="list-style-type: none"> <li>- Gather Traffic volumes data and carry out speed checks</li> <li>- 7.5t weight restriction (except for access only) for both roads</li> <li>- Improve visibility of 7.5t sign on Sandy Lane West</li> <li>- Planters on the chicanes</li> <li>- Paint on the road as in Beach Croft Road, Summertown</li> </ul>	<b>LC For info.</b>

		<p>Cllr Comber advised that any work required will need to be covered by the £20,000 in budget and to be mindful that costs of any major work will be very expensive.</p> <p>A number of councillors raised points during this debate and are listed below as bullet points</p> <ul style="list-style-type: none"> <li>- Important Data is collected for more roads than just two mentioned</li> <li>- Can speed humps be put in as in Blackbird Leys (Balfour Road)</li> <li>- Complaint from other residents re parking problems and post office area congestion</li> <li>- One way system rejected 10 years ago</li> <li>- Newman Road traffic is horrendous</li> <li>- County Highways will have data information</li> </ul> <p>Cllr John Tanner advised the meeting that issues were all over the county and with funding cuts imposed the County Council just doesn't have the budget required. JT further added that money is for all over Littlemore but Oxford Road should be seen as a priority – also advised that the Parish Council should contact David Tole for assistance.</p> <p>Cll Comber brought end to the debate with following recommendations,</p> <ul style="list-style-type: none"> <li>- Email David Tole on matters discussed at Transport Sub Committee in absence of Clerk LC will do.</li> <li>- Put aside £10,000 for Oxford Road out of budget</li> <li>- Seek sponsorships for further development needs</li> </ul> <p>Recommendations were seconded by Cllr Glenwon. Vote: Unanimous</p>	
9/17	Amenities Update	Nothing to Report	
10/17	Planning Update	<p>Cllr. Stewart, Chair of Planning, reported as follows:-</p> <p><b><u>New application:</u></b></p> <p>16/03169/ADV Sainsbury's Ltd, Heyford Hill OX4 4XR - total of 10 advertising signs.</p> <p>Many of these replace and update existing signs. LPC planning committee agreed that there are no objections.</p> <p><b><u>Decisions:</u></b></p> <p>Parish councillors agreed that these could be reported in writing:</p> <p>16/02788/FUL 21 Swinbourne Road OX4 4PQ - erection of timber frame garden room - approved</p> <p>16/02776/VAR 67 Herschel Cres OX4 3TT - variation of existing permission to erect a single storey rear extension - approved</p> <p>16/02800/FUL 24 Bampton Close OX4 6NN - erection of 2 bedroom detached house - approved</p> <p>16/02878/FUL Orion House, Sandy Lane West OX4 6LB - partial change of use from office to cancer care centre and office - approved</p> <p>16/02911/FUL 17 Swinbourne Road OX4 4PQ - single storey rear conservatory extension - approved</p>	For Info

		<p>16/02904/FUL Telecom mast, Grenoble Road OX4 4XP - replacement of existing monopole with 12.5 metre mast and 1 cabinet – approved</p> <p><b><u>Enforcement:</u></b></p> <p>Giles Road carport - Cllr Richard Wilkins reported that this has not been removed. Cllr Stewart will let the Enforcement Officer know.</p> <p>Lawn Upton Close parking signs - the Enforcement Officer has not yet reported back.</p> <p><b><u>Appeal</u></b></p> <p>APP/G3110/W/16/3160658 Land to rear of 23-25 Spring Lane - the applicant was refused planning permission to erect 2x2 bedroom bungalows and has appealed - see above reference on the Planning Inspectorate website</p> <p><b><u>Grenoble Road - proposal to build 3,000 dwellings in South Oxfordshire:</u></b></p> <p>Councillors were urged to attend one of the consultation sessions (details to be emailed to the council) and make their comments known. To be discussed at the next meeting of LPC.</p>	<b>SS For Info</b>
11/17	<b>Littlemore Local</b>	<p>Judith Godsland reminded all present that a number of roads still require volunteers to deliver the newsletters, it was agreed to put article in for helpers.</p> <p>Update required for Parish Councillor Section</p> <p>Article on Grant Applicants to be put in with Cllr Henwood contact details.</p>	<b>JG For info.</b>
12/17	<b>Oxfordshire County Council Update</b>	No report.	
13/17	<b>Oxfordshire City Council Update</b>	No report.	
14/17	<b>Clerk's Update</b>	No report	
15/17	<b>Correspondence</b>	Cllr Comber advised that advert for Parish Clerk has now been posted with closing date of 21 <sup>st</sup> January and interviews to take place 2 <sup>nd</sup> week in February – council confirmed that those to conduct interviews will be officers of the council (Cllr Comber, Cllr Hancock, Cllr Stewart, Cllr Hill)	<b>LC For info.</b>
16/17	<b>Any Other Business</b>	<p>Cllr Henwood advised that draft forms had now been emailed out, decision would be needed on how best to decide on funding.</p> <p>Following a debate, it was agreed on follow</p> <ul style="list-style-type: none"> <li>- Cllr Henwood, Cllr Willis and Cllr Glenwon would vet forms and provided report to full parish council meeting</li> <li>- Forms would be available from all Councillors</li> <li>- Two submission dates to be decided by committee</li> </ul> <p>Chair closed meeting at 2020 hrs</p>	<b>D/Hen Sub Com</b>
17/17	<b>2017 Meetings</b>	<p>Date next meeting Tuesday 14<sup>th</sup> February 2017</p> <p>14<sup>th</sup> March 17, 11<sup>th</sup> April 17, 9<sup>th</sup> May 17 (AGM), 13<sup>th</sup> June 17,</p> <p>All meetings, 7pm at Edith Kempson House.</p>	<b>For info.</b>

