

LITTLEMORE PARISH COUNCIL

Minutes of the 122nd Annual General Meeting and Ordinary Meeting, Tuesday 10th May, 2016

6pm at Edith Kempson House, Littlemore, OX4 4BQ

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

Attendees	Cllr. Anne Mogridge (AM-Chair), Cllr. Lynda Comber (LC-Vice-Chair), Cllr. Sue Stewart (SS), Cllr. Dorian Hancock (DH), Cllr. John Tanner (JT- City & County), Cllr. Cllr. Maggie Willis (MW), Cllr. Fred Mogridge (FM), Cllr. Matthew Hutton (MH), Cllr. Vijaaratne Karunaratne (VK), Cllr. Sorcha Lanham (SL), Cllr. Kim Wicker (KW), Cllr. Macer Wicker (MW), Cllr. Tina Hill (TH), Paul Isaacs (Clerk), Judith Godsland (JG - Littlemore Local) and three members of the public.
Apologies	Cllr. Gill Sanders (GS - City & County), Cllr. David Henwood (DH - City), Cllr. Richard Wilkins (RW), Katie Screaton (KS - Oxford Academy).

Ref	Item	Notes	Action
2957/16	Welcome and Introductory comments	<p>The Chair, Anne Mogridge, welcomed the attended audience and introduced the 122nd Annual General meeting. AM congratulated the 14 councillors who were elected unopposed to serve the Littlemore parish on Thursday May 5th, 2016. Oxford City Council elections took place on the same day with John Tanner being re-elected for the Littlemore ward and David Henwood being re-elected for the Cowley ward. Labour now holds 35 City ward seats and a very healthy majority. Congratulations were given to John and to David.</p> <p>AM confirmed that she was standing down as Chair and as a parish councillor after so many dedicated years of service. Anne also made note of the fantastic support that she had received from Pauline Jones as Clerk and Financial Director. Pauline has given 27 years of excellent service to the Parish Council and great appreciation was expressed for all of her efforts. Anne also made note of the resignation of Margaret Hookham as Minutes Clerk and thanked her for her services over recent years. Finally, Anne commented that PCs are the first level of grass roots local government and should always be apolitical and independent with a strong duty of care to the communities that they serve.</p>	<p>AM</p> <p>JT DH</p> <p>For info.</p>
2958/16	Elections	<p>At the uncontested Parish Election held on May 5th, 2016 the following 14 councillors were duly elected unopposed :- Lynda Comber, Dorian Hancock, David Henwood, Tina Hill, Matthew Hutton, Vijaaratne Karunaratne, Sorcha Lanham, Gill Sanders, Sue Stewart, John Tanner, Kim Wicker, Macer Wicker, Richard Wilkins and Maggie Willis. Congratulations to all councillors, new and returning.</p> <p>The Clerk then took the Chair for the election of the Chair.</p> <p><u>Chair 2016/17</u>: Lynda Comber - elected unopposed. Proposed by SS, seconded by DH. Unanimously approved. The 'Chain of Office' was passed over by the outgoing Chair.</p> <p>The new Chair then conducted further proceedings as follows:-</p> <p><u>Vice-Chair 2016/17</u>: two councillors were nominated for the post:- Sue Stewart - proposed by LC, seconded by DH. Dorian Hancock - proposed by JT, seconded by TH.</p> <p>A secret ballot of the councillors present was conducted and Dorian Hancock was elected by 5 votes to 3.</p> <p><u>Financial Officer 2016/17</u>: Tina Hill - elected unopposed. Proposed by DH, seconded by KM. Unanimously approved.</p> <p><u>Planning Committee</u>: Sue Stewart elected unopposed as Chair. Proposed by DH, seconded by JT. Unanimously approved. Committee: Lynda Comber, Dorian Hancock, Sorcha Lanham, Macer Wicker and Maggie Willis.</p>	<p>For info.</p> <p>Elected</p> <p>Elected</p> <p>Elected</p>

2959/16	Co-options	Following the uncontested Parish Election (5/5/16) two councillor positions remained vacant. Two residents present at the meeting put their names forward to be considered for co-option - Mashhuda Glencross and Michael Evans. After introducing themselves, Mashhuda and Michael were co-opted unanimously and the Chair duly welcomed them to the Parish Council.	For info. LC
2960/16	Iffley Charities	It was noted that the Iffley Charity benefits the communities of Littlemore, Cowley, Blackbird Leys and Rosehill. The allocating committee meets twice per year. It was unanimously agreed that Anne Mogridge will stay on the committee a local resident and that the LPC representative will continue to be Cllr. John Tanner.	For info.
2961/16	Minutes of the previous meeting, 19/4/16	It was noted that minute 2938/16 should read 'Spring Lane' not 'Oxford Road'. Amended accordingly. The minutes of the Ordinary meeting held on 19/4/16 were then confirmed, approved and signed by the Chair.	For info. Approved
2962/16	Matters Arising	Kathryn Juggins updated the meeting regarding the playground incident on 6/4/16 which caused her son, George, to suffer a damaged eye. Kathryn reported that the injury was a lot better which was excellent news. The Clerk reported that the two swing seats damaged by dangerous dogs had been immediately removed following the incident and that the insurance company had been informed. The possibility of the local police monitoring play areas with CCTV from local houses overlooking the Oxford Road recreation ground was discussed but there are human rights and child protection issues that would need to be considered. It was agreed to write to Andrew Smith MP regarding the dangers of uncontrolled dogs in public play areas.	For info. Clerk
2963/16	Open Forum	It was reported that an incident occurred at the Oxford Road recreation ground on Saturday 23/4/16. It is alleged that Kaylem Wilkins walked through a bonfire area that had been used by the groundsmen on Friday 22/4/16. It has been reported that Kaylem suffered burns to his feet that resulted in blistering and attention at the JR hospital and Stoke Mandeville hospital. The senior groundsman insists that the bonfire had been correctly put out and doused before they left work on the Friday and it is his belief that the bonfire area was used by an unauthorised informal gathering / party on the Saturday which relit a fire. A large amount of empty bottles and litter needed to be cleared from the area when the groundsmen reported for work on the Monday morning (25/4/16).	For info.
2964/16	Chair's Report	As the Chair, LC, was newly elected, there were no initial matters to report. However, LC commented that she looked forward to her new role and to working with the new committee for, and on behalf of, the people of Littlemore.	For info.
2965/16	Clerks Report	The Clerk reported as follows:- <ul style="list-style-type: none"> • A build-up of dog waste at the two entrances of the Herschel Crescent recreation ground has occurred because the dog bins have been vandalised (burnt and removed). The waste has now been cleared and the groundsmen have been instructed to clear on a regular basis if the problem continues. There are more than sufficient bins in the area that should be used; • A quote to set up a dual core Compaq / Windows 10 laptop for LPC has been received. It is within the £250 budget approved at the April 2016 meeting and will be now be set up for the June meeting; • As requested, an alternative quote from Jays Services had been obtained to remove the split black poplar branch at the Oxford Road recreation ground. The quote for £240 (to include full removal) was substantially cheaper than the initial quote of £325 plus VAT. It was agreed to request Jays to carry out the work; • Waheed Ramzan is to carry out half-term football courses in May at the Herschel Crescent site. 	For info.

2966/16	Littlemore Local	Judith Godsland reported that the copy deadline for the June/July edition of the Littlemore Local was Friday May 13 th ; The Clerk will then meet with JG on Monday May 16 th to review the content prior to going to print; The Clerk will then meet with Anne, Pauline and Lynda on Monday May 23 rd to organise the distribution.	For info. Clerk Clerk/LC
2967/16	Planning Report	16/01274/OUT (Outline application) 24 Bampton Close, Littlemore, Oxford, OX4 6NN. Outline application (with all matters reserved) for erection of 1 x 2 bed detached dwelling house (use Class 3). Provision of private amenity space and car parking for 1 vehicle. Applicant: Karen Medicott; Registered 9/5/16; Response date: 5/6/16 Neighbourhood Planning - DH was unable to be present but it was reported that he was hoping to organise a meeting to introduce the benefits of adopting a Neighbourhood Plan for Littlemore.	For info. For info.
2968/16	Financial Report	The Financial Officer, Cllr. Fred Mogridge (FM) reported that LPC carried forward a balance of £21,184.46 @ 31/3/16 as against a carried forward balance of £47,495.53 @ 31/3/15. The main reason for the £26,311.07 decrease was expenditure related to the provision of new play equipment, seats, rubbish bins and the installation of a BMX track at Herschel Crescent recreation ground which will be beneficial for younger people in the parish as well as Cowley and Blackbird Leys. The total cost of the Herschel Crescent project was £80,000 paid for by a £65,000 WREN grant, £10,000 from the Parish Council funds, £2,500 from the ward allowance of Cllr. Gill Sanders (Littlemore) and £2,500 from the ward allowance of Cllr. John Sanders (Cowley). FM noted that the 2015/16 accounts will now go to internal audit prior to submission to BDO LLP, the external auditors. The financial report was noted and approved. Proposed by LC, seconded by DH, unanimously approved.	FM For info.
2969/16	City Council Report	JT reported that he had been campaigning hard with GS to keep the Rosehill Children's Centre open. It was due to close in September 2016 but now has funding to stay open to March 2017. Rosehill Children's Centre will then be used a valued 'Family Hub'.	For info.
2970/16	County Council Report	GS was unable to be present but forwarded the following items:- <u>Unitary Status</u> - a lot of information is currently being submitted from the County and the Districts putting forward their arguments for changes to the local government structure in Oxfordshire. <u>OxLEP (Oxfordshire Local Enterprise)</u> – OxLEP are setting out their Strategic Economic Plan to 2030 to drive innovation and foster accelerated growth to meet the needs of Oxfordshire's science and knowledge rich economy. Consultation comments can be made at www.oxfordshirelep.com or info@oxfordshirelep.com	GS For info. For info.
2971/16	Any Other Business	A request had been received to install vending machines in the Littlemore bus shelters. It was thought that the bus shelters belong to the City Council and, even if not, the PC was not in favour of the idea. A question was tabled as whether or not the FCA financial protection for funds to the level of £75,000 applied to the Parish Council. It was believed that the guarantee does apply but the Clerk will check. At 7.21pm the Chair then closed the 2016 Annual Parish Meeting.	For info. For info. Clerk For info.
2972/16	Date of 2017 AGM	It was confirmed that the date for the 2017 AGM will be Tuesday 9 th May. The Chair then closed the 2016 AGM at 7.21pm.	For info.